



820 Academy Road
Holly, MI 48442
248-634-5554

Minutes of the Regular Meeting of the Board of Directors

Date of Meeting: Wednesday, October 30, 2019

Time of Meeting: 5:30pm

Location: 820 Academy Road, Holly, Michigan

Meeting Type: Annual Special Proposed Approved

Call to Order

The meeting was called to order by Joan Ehrhardt at 5:33p.m.

Roll Call

Members Present:

Mrs. Joan Ehrhardt, President
Mrs. Doreen DeBenedictus, Treasurer
Mrs. Sara Barton, Secretary/FOIA
Mr. Stephen Jenkins, Trustee
Mr. David Cruickshank, Trustee

Members Absent:

Mrs. Diane Wujciak, Vice-President

Staff Present:

Ms. Julie Kildee, Director
Mrs. Jennifer Potteiger, Curriculum Director
Mr. Ken Kander, Director of Finance
Mrs. Jennifer Melton, Office Manager

Central Michigan University Representative

Mrs. Kandy Kalbeleisch-Lazell

Approval of Agenda

David Cruickshank moved to approve agenda as written. Seconded by Sara Barton. Motion passed unanimously.

Public Comment on Agenda Items

None

Introduction of Staff

Kathy Finneran 7th/8th grade science teacher
Katie Klimaszewski – 6th grade global studies and ELA teacher
Kiah Behrendt – 3rd/4th multi age classroom teacher
Andre Linden – Y5-2nd grade music and middle school electives
Jana Weisbrod – Speech and language pathologist
Diana Hoekstra – Special education teacher

Yeo & Yeo Presentation

David Cruickshank moved to accept the audit presentation by the board. Seconded by Doreen DeBenedictus. Joan Ehrhardt – yes, Sara Barton – yes, David Cruickshank – yes, Stephen Jenkins – yes, Doreen DeBenedictus – yes. Motion passed unanimously.

Strategic Planning

Julie discussed the plan and changes that were made.

Vision Story

Board agreed that the vision story reflected the strategic direction of Holly Academy and should be distributed to stakeholders.

Consent Agenda Items

August / September Bills

August Monthly Financials

Final Reading of Spring Policies 0100, 0167.2, 1422.01, 2210, 2414, 3120.04, 5113.02, 6321,6325, 6605, 8400, 8402

Proposal for Overnight/Extended Student Trip – Washington D.C.

Proposal for Overnight/Extended Student Trip – Mackinac Island

Resignation Letter – Erin Boggs

Resolution School Safety Commission Liaison

David Cruickshank moved to accept consent agenda items. Seconded by Stephen Jenkins. Motion passed unanimously.

Approval of Previous Minutes

David Cruickshank moved to approve minutes from Annual Board Meeting August 21, 2019 as amended. Seconded by Stephen Jenkins. Motion passed unanimously.

Correspondence

Contract amendment checklist

State budget update

Academic Performance Report

Fiscal Year Report 2018-2019

Board Committees

Building Committee – No update

Finance Committee - Ken Kander informed the Board the committee will have a phone conference Tuesday, November 5th. Still waiting on a decision in regards to the line item veto. There has been discussion in regards to wage projections over the next four years. Revised budget will be presented in the November meeting.

Governance Committee - Joan Ehrhardt and Julie Kildee met with Peggy Yates to discuss the fall board policies. Executive summary template and handout regarding Open Meetings Act were discussed. David Cruickshank discussed a possible change in the agenda format.

Marketing Committee – Sara Barton will have a detailed report for the November meeting.

Administrative and Finance Report

Director Report

The Board had no questions/comments in regards to the report Julie Kildee had sent in the board packet. Julie informed the Board she met with Heather Gardner. Julie shared a brochure that was created in house that will be included in the enrollment packet.

Finance Director Report

Ken Kander discussed a letter written by Dan Quisenberry, MAPSA President, in regards to the line item veto. Angie Cryderman was hired as the part time finance assistant, and she is doing an excellent job. First quarter financials are done.

Old Business

Doreen DeBenedictus moved to approve administrative contracts for 2019-2020 school year. Seconded by Stephen Jenkins. Joan Ehrhardt – yes, David Cruickshank – yes, Stephen Jenkins – yes, Doreen DeBenedictus – yes. Motion passed unanimously. Sara Barton did not vote due to leaving at 6:30pm.

David Cruickshank moved to pilot a new agenda format for the months of November, December and January. Seconded by Joan Ehrhardt. Motion passed unanimously.

New Business

Doreen DeBenedictus moved to cancel the regular board meeting on December 11, 2019 and schedule a special meeting on Monday, December 9, 2019 at 5:30pm. Seconded by Stephen Jenkins. **Motion passed unanimously.**

Jen Potteiger presented the assessment results for 2019 M-Step/PSAT. A celebration for students was held on Friday, October 4th for their outstanding performance. A celebration for staff was held on Friday, October 11, 2019.

Stephen Jenkins moved to approve board resolution FAIRNESS FIRST: A Resolution to Oppose the Governor's Budget Cut of \$240 Per Charter Public School Student. Seconded by David Cruickshank. **Motion passed unanimously.**

Board Development

Executive summary template and Open Meetings Act were discussed under governance committee.


Extended Public Comment

None

Meeting Adjournment


David Cruickshank moved to adjourn at 7:12pm. Seconded by Doreen DeBenedictus. **Motion passed unanimously.**

I respectfully submit these Board minutes as an accurate account of the business conducted by the Holly Academy Board of Directors during the October 30, 2019, Regular Board Meeting.

Submitted by: 
Jehn Melton
Recording Secretary

Date: 11/8/19

I respectfully submit these Board minutes as an accurate account of the business conducted by the Holly Academy Board of Directors during the October 30, 2019, Regular Board Meeting.

Submitted by: 
Sara Barton
Secretary

Date: 11/20/19