



820 Academy Road
Holly, MI 48442
248-634-5554

Minutes of the Special Meeting of the Board of Directors

Date of Meeting: Monday, December 9, 2019

Time of Meeting: 5:30pm

Location: 820 Academy Road, Holly, Michigan

Meeting Type: Annual Special Proposed Approved

Call to Order

The meeting was called to order by Diane Wujciak at 5:30p.m.

Roll Call

Members Present:

Mrs. Joan Ehrhardt, President (arrived at 5:54pm)

Mrs. Diane Wujciak, Vice-President

Mrs. Doreen DeBenedictus, Treasurer

Mr. Stephen Jenkins, Trustee

Mr. David Cruickshank, Trustee

Members Absent

Mrs. Sara Barton, Secretary/FOIA

Staff Present:

Ms. Julie Kildee, Director

Mrs. Jennifer Potteiger, Curriculum Director

Mr. Ken Kander, Director of Finance

Mrs. Jennifer Melton, Office Manager

Central Michigan University Representative

Mrs. Kandy Kalbeleich-Lazell – Absent

Approval of Agenda

David Cruickshank moved to approve agenda as written. Seconded by Doreen DeBenedictus. **Motion passed unanimously.**

Consent Agenda Items

November Bills

November Monthly Financials

David Cruickshank moved to accept consent agenda items. Seconded by Stephen Jenkins. **Motion passed unanimously.**

Public Comment on Agenda Items

None

Heather Gardner - EAS Schools, presented the Board with her findings for Holly Academy Opportunities. Heather discussed enrollment, bond refunding, expense saving opportunities, and board responsibilities.

Approval of Previous Minutes

Diane Wujciak moved to approve minutes from Regular Board Meeting November 20, 2019 as amended. Seconded by Doreen DeBenedictus. **Motion passed unanimously.**

Old Business

None

New Business

Correspondence

CMU Data Hub Academic Resources

MAPSA Act Now

MAPSA Event – read 1000 names of charter school students outside the Romney building in Lansing. Jen Potteiger attended and helped read the names.

Ken Kander was contacted by Jason Sarsfield, Deputy Director from CMU. Jason asked Ken to meet with Michael Wrobel, CMU's new director of fiscal performance & accountability, due to Ken's longstanding financial leadership within the charter sector.

Julie Kildee discussed the enrollment and inquiries report and the fall board policies.

David Cruickshank approved the Academy Emergency Operations Plan. Seconded by Diane Wujciak. **Motion passed unanimously.**

David Cruickshank approved the application and enrollment information form with the maximum enrollment set at 950 students. Seconded by Diane Wujciak. **Motion passed unanimously.**

Reports

Director – Julie Kildee added the following information to her board report. Special classes can be offered to homeschooled children but the FTE would be minimal. Julie said she found her letter she sent home last year in regards to cold/snow days. Julie said cold days are a no brainer and she would survey the staff in regards to late starts for snow days. Looking ahead Holly Area Schools are starting before Labor Day next year and Fenton Schools started this year before Labor Day. Julie asked the Board to come prepared to discuss this in January. Tina Craven and Jen Potteiger will meet with parents this Friday in regards to Read by Grade 3 Law. The Board asked about the parent teacher conferences and attendance percentages.

Finance Director – Ken Kander shared information from the Governor and MAPSA in regards to the per pupil funding. Ken discussed the budget revision with the Board. David Cruickshank moved to approve Revised General Fund Appropriations Act Resolution 2019-2020. Seconded by Stephen Jenkins. Joan Ehrhardt – yes, Diane Wujciak – yes, David Cruickshank – yes, Stephen Jenkins – yes, Doreen DeBenedictus – yes. **Motion passed unanimously.**

Building Committee – no update

Finance Committee – Discussed the upcoming revised budget.

Governance Committee – David Cruickshank contacted the Holly Chamber and they will send out information via email in regards to the vacant board position. He is also checking with Holly Village to see if it can go out in their newsletter.

Marketing Committee – Next meeting will be held on December 19th.

Extended Public Comment

Mackenzie Hedrick asked for clarification about cold days and what Julie Kildee meant about it being a “no brainer”. She asked why they thought a lower attendance rate at conferences was a bad thing.

Alysia Kretschmar, PTO President, introduced herself to the Board.

Board Comments

David Cruickshank mentioned the special meeting did not get posted to the website. It was posted on the front doors of the school. Joan Ehrhardt mentioned they need to start discussing the plan for Julie Kildee's evaluation.

Meeting Adjournment

David Cruickshank moved to adjourn at 7:06pm. Seconded by Joan Ehrhardt. **Motion passed unanimously.**

I respectfully submit these Board minutes as an accurate account of the business conducted by the Holly Academy Board of Directors during the December 9, 2019, Special Board Meeting.

Submitted by: 
Jenn Melton
Recording Secretary

Date: 12/17/19

I respectfully submit these Board minutes as an accurate account of the business conducted by the Holly Academy Board of Directors during the December 9, 2019, Special Board Meeting.

Submitted by: 
Sara Barton
Secretary

Date: 1/29/2020