

Parking Lot Procedures and Guidelines

These Procedures and Guidelines are in place to ensure the safety and expectations of everyone.

All Parking Lots

- End all cell phone calls and conversations to ensure full attention is given to pedestrians and other vehicles
- Speed limit is 10 mph
- Follow designated signs, including painted directional arrows on pavement – travel in proper direction
- Do not park in unauthorized areas, fire lanes, PTO designated spaces
- Students are not permitted to walk through the parking lot unattended. Parents **MUST** walk their children into school if parked in main parking lot
- Students should not run through the parking lot
- Do not leave your car running unattended during drop off or pick up
- Do not block other cars or driveways
- Listen to and follow directions given by parking lot staff
- When exiting the main parking lot, stop at end of the aisle and yield to the traffic entering the drop off/pick up lanes

South Lot – Drop Off/Pick Up

- Students must walk in the crosswalk. **DO NOT** cut across spaces!
- Students should walk along the yellow line getting to or from their vehicle
- Do not proceed forward unless directed by parking lot staff
- Do not change lanes unless directed by parking lot staff

AM Drop Off

- Children can only exit vehicle from the first row nearest the crosswalk
- Fifth lane can exit using the bypass lane
- If the first lane next to sidewalk has more than four cars please move to another lane with fewer cars waiting - this avoids cars getting backed up and blocking main parking lot exit
- We appreciate your child being ready to exit the vehicle if you are first in line at the crosswalk

PM Pick Up

- Have a sign made to place on the dash with last name and grades of children being picked up
- When you are ready to depart, please remove sign and activate right turn signal