



820 Academy Road
Holly, MI 48442
248-634-5554

Minutes of the Regular Meeting of the Board of Directors

Date of Meeting: Wednesday, January 29, ~~2019~~ 2020

Time of Meeting: 5:30pm

Location: 820 Academy Road, Holly, Michigan

Meeting Type: Annual Special Proposed Approved

Call to Order

The meeting was called to order by Joan Ehrhardt at 5:34p.m.

Roll Call

Members Present:

Mrs. Joan Ehrhardt, President

Mrs. Diane Wujciak, Vice-President

Mrs. Sara Barton, Secretary/FOIA (arrived at 5:35pm)

Mr. Stephen Jenkins, Trustee

Mr. David Cruickshank, Trustee

Members Absent:

Mrs. Doreen DeBenedictus, Treasurer

Staff Present:

Ms. Julie Kildee, Director

Mr. Ken Kander, Director of Finance

Mrs. Jen Potteiger, Curriculum Director

Mrs. Tina Craven, Academic Coach

Mrs. Jenn Melton, Office Manager

Central Michigan University Representative

Mrs. Kandy Kalbfleisch-Lazell

Approval of Agenda

David Cruickshank moved to approve agenda as written. Seconded by Diane Wujciak. **Motion passed unanimously.**

Consent Agenda Items

December Bills

Fall Board Policies (1420, 1615, 2265, 2410, 2414, 2628, 3210, 3215, 3220, 5230, 5512, 6800, 7434, 8400, 8462)

Diane Wujciak moved to accept consent agenda items. Seconded by David Cruickshank. **Motion passed unanimously.**

Public Comment on Agenda Items

None

Approval of Previous Minutes

Diane Wujciak moved to approve minutes from Special Board Meeting December 9, 2019 as written. Seconded by David Cruickshank. **Motion passed unanimously.**

Old Business

None

New Business

Correspondence

Joan Ehrhardt shared information from two postcards she received from CMU; Thank you card for Board appreciation month and Board Development Series – examining school fiscal performance.

Julie Kildee shared information from the upcoming school support visit, early literacy grant, and a podcast dealing with trauma.

Kandy Kalbfleisch-Lazell shared the following information in regards to the school visit and reauthorization:

- Holly Academy was one of the first CMU charter public schools to convert to a School of Excellence (SoE)
- There are currently 6 CMU SoE charter publics: Canton Charter, Charyl Stockwell Academy, Cross Creek, Eagle Crest, South Arbor and Holly Academy
- Holly Academy was chosen as a SoE because:
 - The academy consistently delivered superior academic, operational and fiscal performance
 - 2018 M-STEP results ranked Holly Academy #11 in the Top 25 Performing Charter Public Schools in Michigan

Charter contract history is as follows:

5 Year Contract: August 10, 1999 to August 9, 2004

7 Year Contract: August 10, 2004 to July 13, 2011

10 Year Contract: July 14, 2011 to June 30, 2021

Read by Grade 3 Presentation

Tina Craven and Jen Potteiger provided information in regards to the standards and procedures for students in third grade that do not meet the requirements for reading set forth by the State of Michigan. They also discussed the qualifications and exemptions for retaining students.

Pre-Labor Day start date

Stephen Jenkins moved to begin the 2020-2021 school year before Labor Day. Seconded by David Cruickshank. **Motion passed unanimously.**

Director Evaluation

Joan Ehrhardt provided the Board with handouts for the proposed annual director evaluation process.

Reports

Director – There was no discussion in regards to Julie’s report that was sent in the packet. Julie added she spoke with legal counsel and Corey Northrop about the ESP and at this time she does not feel she has enough information to speak about it. She will continue to research and gather information for the next board meeting.

Finance Director – Ken Kander discussed the 2nd quarter financial statements.

Building Committee – Ken Kander noted the gym ramp is almost complete.

Finance Committee – Ken Kander discussed the revised 2019-2020 budget. Stephen Jenkins moved to approve Revised General Fund Appropriations Act Resolution for 2019-2020. Seconded by David Cruickshank. Joan Ehrhardt – yes, Sara Barton – yes, Diane Wujciak – yes, David Cruickshank – yes, Stephen Jenkins – yes. **Motion passed unanimously.** The committee is currently working on a list of priority/capital projects.

Governance Committee – David Cruickshank mentioned Board members are required to have 3 hours of training per year.

Marketing Committee – Sara Barton shared information about the mom-to-mom sale scheduled for April and the Y5-K-1 meet and greet on Monday, February 24th. Flyers for the meet and greet will be delivered by the kindergarten teachers to daycares/preschools along with a book for every child.

Extended Public Comment

Julie Kildee informed the Board the enrollment information will be listed under consent agenda going forward.

Board Comments

David Cruickshank mentioned there has been chatter on Facebook about the parking lot. Barb Bunker, morning cross walk attendant, said there were some issues with the parents of younger students getting out of their cars and helping their child but it was addressed and it's no longer a problem. Casey Moore added the last couple of weeks the parking lot has not been cared for.

Joan Ehrhardt inquired about the succession plan outlined in the strategic plan for the Director position.

Meeting Adjournment

David Cruickshank moved to adjourn at 7:18pm. Seconded by Stephen Jenkins. Motion passed unanimously.

I respectfully submit these Board minutes as an accurate account of the business conducted by the Holly Academy Board of Directors during the January 29, 2020, Regular Board Meeting.

Submitted by: 
Jenn Melton
Recording Secretary

Date: 2/5/2020

I respectfully submit these Board minutes as an accurate account of the business conducted by the Holly Academy Board of Directors during the January 29, 2020, Regular Board Meeting.

Submitted by: 
Sara Barton
Secretary

Date: 2/26/2020