



820 Academy Road  
Holly, MI 48442  
248-634-5554

Minutes of the Regular Meeting of the Board of Directors

Date of Meeting: Wednesday, February 26, 2020

Time of Meeting: 5:30pm

Location: 820 Academy Road, Holly, Michigan

Meeting Type:  Annual  Special  Proposed  Approved

**Call to Order**

The meeting was called to order by Joan Ehrhardt at 5:30p.m.

**Roll Call**

**Members Present:**

Mrs. Joan Ehrhardt, President

Mrs. Diane Wujciak, Vice-President

Mrs. Sara Barton, Secretary/FOIA

Mr. Stephen Jenkins, Trustee

Mr. David Cruickshank, Trustee (arrived at 5:38pm)

**Members Absent:**

Mrs. Doreen DeBenedictus, Treasurer

**Staff Present:**

Ms. Julie Kildee, Director

Mr. Ken Kander, Director of Finance

**Central Michigan University Representative**

Absent - Mrs. Kandy Kalbfleisch-Lazell

**Approval of Agenda**

Diane Wujciak moved to approve agenda as written. Seconded by Stephen Jenkins. **Motion passed unanimously.**

**Consent Agenda Items**

Enrollment Information

January Bills & Deposits

January Financials

Stephen Jenkins moved to accept consent agenda items. Seconded by Sara Barton. **Motion passed unanimously.**

**Public Comment on Agenda Items**

None

**Approval of Previous Minutes**

Diane Wujciak moved to approve minutes from Regular Board Meeting January 29, 2020 as amended. Seconded by Stephen Jenkins. **Motion passed unanimously.**

### Old Business

**Strategic Plan** – Julie emphasized the major updates/completed items from the plan. Some items will be discussed at building committee level. Discussion was held on the level of detail in the plan. Sara commented that the plan needs to be reviewed and streamlined. Some of the items are typical repairs and are not strategic items for the school. The Board will thoroughly review the entire plan at the June meeting and determine if a committee will be needed to help refine the plan. More discussion will continue.

**Director Evaluation** – The Board agreed with the streamlined evaluation plan that Joan suggested.

**Pre-Labor Day start** – Waiver language and plan have been approved. Public meeting is scheduled for March 16<sup>th</sup> at 8:00am. The public is welcome to attend. The waiver is valid for three years.

### New Business

#### **Correspondence**

Joan shared a document she received from attending the School Fiscal Performance workshop.

Julie informed the Board that Holly Academy received a grant to support a summer reading program.

Joan also shared information about the CMU Special Education event coming up.

David Cruickshank moved to approve Resolution Change in Membership of the Board of Directors. Seconded by Diane Wujciak. **Motion passed unanimously.**

#### **Reports**

**Director** – There was no discussion in regards to Julie's report that was sent in the packet. Julie added that 44 families attended the Y5-K-1<sup>st</sup> meet and greet.

**Finance Director** – David Cruickshank moved to approve Revised General Fund Appropriations Act Resolution for 2019-2020. Seconded by Diane Wujciak. Joan Ehrhardt – yes, Sara Barton – yes, Diane Wujciak – yes, David Cruickshank – yes, Stephen Jenkins – yes. **Motion passed unanimously.**

**Building Committee** – The building committee is working to determine a five-year capital projects list.

**Finance Committee** – Ken shared that the angel requested the donated money be used to renovate the bathrooms. The finance committee and building committee are working on the capital projects list.

**Governance Committee** – No update

**Marketing Committee** – The open house was highly successful. Follow-up will happen to new families.

#### **Extended Public Comment**

None


#### **Board Comments**

Sara Barton recommended having an annual tour of the school. Julie recommended June.

#### **Meeting Adjournment**

Sara Barton moved to adjourn at 6:39pm. Seconded by Dave Cruickshank. **Motion passed unanimously.**

I respectfully submit these Board minutes as an accurate account of the business conducted by the Holly Academy Board of Directors during the February 26, 2020, Regular Board Meeting.

Submitted by:   
Jenn Melton  
Recording Secretary

Date: 3/4/2020

I respectfully submit these Board minutes as an accurate account of the business conducted by the Holly Academy Board of Directors during the February 26, 2020, Regular Board Meeting.

Submitted by: Sara Barton (Virtual Meeting)  
Sara Barton  
Secretary

Date: 4/29/2020