



## Holly Academy 20-21 Reopening Roadmap\*

Currently, southeast Michigan is in Phase 4 in Michigan's Safe Start initiative. Phase 4 is the initial phase that allows in-person instruction. Holly Academy must follow all required elements of Governor Whitmer's "MI Return to School Roadmap".

Our Huskies will return to school as planned, on August 31st with in-person teaching and learning. *Should you want a 100% online option, Holly Academy is also providing one. If you would prefer an in-person option that is less than full time (2-3 days at school and online the "off" days, please contact Julie Kildee or Jen Potteiger directly).* Please look for communication in August regarding which teaching/learning option you would like to choose. We have created a COVID-19 Task Force composed of staff members, board members, and parents that are currently working on Holly Academy's specifics. The following is what we know now IF we remain in Phase 4 in Michigan:

### Young 5 - 5th grade

- Students will return in class "cohorts" (homeroom classes) that they will remain with all day and go to recess with. **Teachers will be switching classrooms, students will not.**
- Students will be required to wear face coverings in the hallways, entering and exiting school, and when they use the restroom. Face coverings will not be required in the classroom, but if parents want their students to wear face coverings, they are welcome to do so. *Facial coverings may be homemade or disposable level-one (basic grade) surgical masks.*
- All staff members must wear masks.
- HA will provide a cloth mask to all students. Our expectation is that parents will send all students to school with a facial covering. Should a student arrive at school without a facial covering, we will provide a disposable mask.
- Students will be spaced as far apart as feasible in all classrooms.
- Teachers will maintain six feet of spacing between themselves and students as much as possible. **Protective shields will be used when students are in small groups for instruction.**
- "Specials" will be brought to the classroom instead of having students move to different locations.
- Supplies will be student specific - no sharing of supplies will occur.
- Outdoor areas will be used for classroom learning, weather permitting.

## 6th - 8th grade

- Students are required to wear face coverings all day in the classroom and common areas. *Facial coverings may be homemade or disposable level-one (basic grade) surgical masks.*
- Staff members must wear face coverings.
- **Class time will be reduced to 35 minutes, allowing students and teachers a 10 minute outside mask break.**
- Students will be spaced as far apart as feasible in all classrooms.
- Teachers will maintain six feet of spacing between themselves and students as much as possible.
- Supplies will be student specific - no sharing of supplies will occur.
- Outdoor areas will be used for classroom learning, weather permitting.

## School-wide safety protocols

- **All staff will be temperature checked daily and required to complete a symptom screener prior to entering classrooms.**
- Families are encouraged to check their child's temperature at home every morning using oral, tympanic, or temporal scanners'. Students with a temperature of 100.4 or greater should stay home until the symptom subsides.
- Families are encouraged to monitor their children for symptoms of COVID-19. The presence of any symptoms, including cough or shortness of breath, should prompt the family to keep the student home and follow up with a primary care provider.
- Family members or other guests are not allowed in the school buildings except under extenuating circumstances determined by school administration. *For Y5 and K families we will create a plan for parents to accompany students to the classroom the first day of school.*
- When there are adult guests in the buildings they will be screened for symptoms, wear a facial covering, and wash/sanitize hands prior to entering.
- Efforts will be made to keep six feet of distance between students in the hallways. Staggered movements of class cohorts at incremental intervals will be used if feasible to minimize the number of persons in the hallways.

## **Should there be an identified case of COVID, Holly Academy will follow the following recommendations in Governor Whitmer's Roadmap:**

- Families will be notified of the presence of any laboratory positive or clinically diagnosed cases of COVID-19 in the classroom and/or school to encourage closer observation for any symptoms at home.
- In the event of a lab or clinically diagnosed case of COVID-19, immediate efforts should be made to contact any close contacts (those who spent more than 15 minutes less than six feet in close proximity to the student or staff member) so that they can be quarantined for 14 days at home. Students and

staff should be closely monitored for any symptoms of COVID-19. At this time, empiric testing of all students or staff members in the class is not recommended. Only those that develop symptoms require testing for COVID.

- Holly Academy will cooperate with the local public health department if a confirmed case of COVID-19 is identified, and in particular, must collect the contact information for any close contacts of the affected individual from two days before he or she showed symptoms to the time when he or she was last present at the school.
- HA will notify local health officials, staff, and families immediately of any possible case of COVID-19 while maintaining confidentiality consistent with the Americans with Disabilities Act (ADA) and other applicable federal and state privacy laws.
- The Local Health Department will initiate contact tracing, following regular public health practice. Anyone who was within close contact of the case (less than six feet apart for 15+ minutes) will be asked to self quarantine for up to 14 days after exposure. Local health officials, depending on the situation, may identify other contacts who require quarantine. Holly Academy will help the local health department by collecting data and contact information of those exposed.

## **Cleaning**

- HA custodial staff will deep clean over the summer.
- **Touchless soap dispensers, touchless paper towel dispensers and hand sanitizing stations will be installed over the summer. Where possible, automatic flush valve sensors will be installed.**
- Frequently touched surfaces will undergo cleaning every four hours with either an EPA-approved disinfectant or diluted bleach solution.
- Student desks will be wiped down with either an EPA-approved disinfectant or diluted bleach solution several times during the school day.
- Playground structures will continue to undergo normal routine cleaning, but using an EPA-approved disinfectant is unnecessary.
- Staff must wear gloves, surgical masks, and a face shield when performing all cleaning activities.
- **Daily use of electrostatic cleaning devices throughout the buildings and individual classrooms.**

## **Should Michigan regress to Phase 3:**

- Holly Academy will provide continuity of learning through the 100% virtual learning platform, Odysseyware.
- All Holly Academy students will be enrolled automatically at the beginning of the school year in Odysseyware for ease of use between phases. Students and parents will receive training on how to use this platform.

## **Should Michigan enter Phase 5:**

- Restrictions will be eased for 6th-8th grade students. Middle school students will not be required to wear face coverings inside classrooms, but must wear them in hallways, common areas, and restrooms.

\* This reopening plan is the overview of our plan as it stands today. We will be implementing beginning with our students' return on August 31st. As has been the case since March, the implications of the COVID-19 pandemic change frequently. Please be patient as we navigate through all the requirements and guidelines. As we learn more, we will send additional correspondence including specifics over the next several weeks.

Statements in red are areas in which Holly Academy will go beyond the required recommendations.

Holly Academy Administration