



820 Academy Road
Holly, MI 48442
248-634-5554

Minutes of the Regular Virtual Meeting of the Board of Directors

Date of Meeting: Wednesday, May 27, 2020

Time of Meeting: 5:30pm

Location: 820 Academy Road, Holly, Michigan

Meeting Type: Annual Special Proposed Approved

Call to Order

The meeting was called to order by Joan Ehrhardt at 5:33p.m.

Roll Call

Members Present:

Mrs. Joan Ehrhardt, President
Mrs. Diane Wujciak, Vice-President
Mrs. Doreen DeBenedictus, Treasurer
Mrs. Sara Barton, Secretary/FOIA (joined the meeting at 5:39pm)
Mr. Stephen Jenkins, Director
Mr. David Cruickshank, Director
Mr. Dylan Adams, Director

Members Absent:

None

Staff Present:

Ms. Julie Kildee, Director
Mrs. Jen Potteiger, Curriculum Director
Ms. Jen Burns, Special Education Director
Mr. Ken Kander, Director of Finance

Central Michigan University Representative

Mrs. Kandy Kalbfleisch-Lazell

Approval of Agenda

David Cruickshank moved to approve agenda as written. Seconded by Diane Wujciak . Joan Ehrhardt – yes, Diane Wujciak – yes, Doreen DeBenedictus – yes, David Cruickshank – yes, Stephen Jenkins – yes, Dylan Adams – yes. Motion passed unanimously.

Consent Agenda Items

Enrollment Information

April Bills & Deposits

April Monthly Financials

Letter of Engagement for Annual Independent Financial Audit 2019-2020

Diane Wujciak moved to accept consent agenda items. Seconded by Doreen DeBenedictus. Joan Ehrhardt – yes, Diane Wujciak – yes, Sara Barton – yes, David Cruickshank – yes, Stephen Jenkins – yes, Doreen DeBenedictus – yes, Dylan Adams – yes. Motion passed unanimously.

Public Comment on Agenda Items

None

Approval of Previous Minutes

Diane Wujciak moved to approve minutes from Regular Virtual Board Meeting April 29, 2020 as revised. Seconded by Doreen DeBenedictus. Joan Ehrhardt – yes, Diane Wujciak – yes, Sara Barton – yes, David Cruickshank – yes, Stephen Jenkins – yes, Doreen DeBenedictus – yes, Dylan Adams – yes. Motion passed unanimously.

Old Business

Strategic Plan – Julie noted that on page six objective #3 initiative #2, remodel elementary boys' restroom prior to 20/21 school year, may not happen. Ken commented the donated funds are earmarked for bathroom remodel and there is flexibility on using them this year or next year. Due to COVID all construction projects are backlogged and bids are coming in high. Our architect received three bids, ranging from \$147,000 to \$172,000. Sara Barton asked about doing a partial remodel, getting different quotes, possibly a new architect or reaching out to other contractors. Dave Cruickshank asked about chrome books and cart that was purchased. Julie gave clarification. Joan Ehrhardt suggested discussion for reviews and revisions to the Strategic Plan be discussed in board comments.

Director evaluation – Joan Ehrhardt thanked Sara Barton and Dave Cruickshank for their help with the evaluation. The evaluation will be narrative format encompassing the areas of communication, financial goals, leadership and succession planning.

New Business

Correspondence

- FOIA request
- Thank you note from Corey Northrop from CMU
- Many emails regarding Charter Day, Administrator of the Year, and Teacher of the Year

Jen Melero was recognized by the Board for receiving MAPSA's Teacher of the Year honor. She was given a plaque.

Jen Potteiger discussed the Distance Learning Parent Survey results, 275 families responded.

Discussion was held in regards to the succession planning for the Director position. Dave Cruickshank suggested the Board start a committee. This will be on the agenda next month.

Diane Wujciak moved to approve Resolution Annual Calendar of Regularly Scheduled Board Meetings. Seconded by Sara Barton. Joan Ehrhardt – yes, Diane Wujciak – yes, Sara Barton – yes, David Cruickshank – yes, Stephen Jenkins – yes, Doreen DeBenedictus – yes, Dylan Adams – yes. Motion passed unanimously.

Sara Barton moved to approve Resolution 80%/20% Employer/Employee Healthcare Cost Option. Seconded by Dave Cruickshank. Joan Ehrhardt – yes, Diane Wujciak – yes, Sara Barton – yes, David Cruickshank – yes, Stephen Jenkins – yes, Doreen DeBenedictus – yes, Dylan Adams – yes. Motion passed unanimously.

First reading of Board Policies, 2210, 2412, 3362.01, 5200, 6107, 8210, 8400, 8462.

Reports

Director – The Board had no questions/comments about the report sent. Julie added the parent survey was extended one week due to low participation. It helped, 238 families participated compared to 218 last year. The results will be presented at the June or August meeting. Lisa Crawford, Parent Ambassador, is compiling the information and preparing the presentation.

Finance Director – Ken Kander discussed his report with the Board.

Building Committee – No updates, other than what was discussed under old business.

Finance Committee – Covered under Finance Director report.

Governance Committee – Board policies were discussed earlier.

Marketing Committee – Parent survey through Parent Connect. Engagement numbers on social media are up.

Extended Public Comment

Kandy Kalbfleisch-Lazell shared a Resolution adopted by Kensington Woods urging lawmakers to preserve educational funding. Julie will prepare this resolution for the next board meeting.

Sara Barton left the meeting at 7:30pm.

Board Comments

Diane Wujciak suggested the Board members keep the July meeting on their calendars.

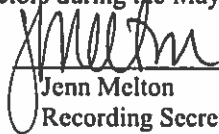
Dylan Adams thanked Ken for the great conversation they had and all the information he received. He asked about the enrollment numbers. Stephen Jenkins responded.

Meeting Adjournment

David Cruickshank moved to adjourn at 7:45pm. Seconded by Stephen Jenkins. Joan Ehrhardt – yes, Diane Wujciak – yes, David Cruickshank – yes, Stephen Jenkins – yes, Doreen DeBenedictus – yes, Dylan Adams – yes. Motion passed unanimously.

I respectfully submit these Board minutes as an accurate account of the business conducted by the Holly Academy Board of Directors during the May 27, 2020, Virtual Regular Board Meeting.

Submitted by:



Jenn Melton
Recording Secretary

Date:

6/8/2020

I respectfully submit these Board minutes as an accurate account of the business conducted by the Holly Academy Board of Directors during the May 27, 2020, Virtual Regular Board Meeting.

Submitted by:


~~Sara Barton~~
Acting Secretary (Virtual Meeting)

Date:

6/24/2020