



820 Academy Road
Holly, MI 48442
248-634-5554

Minutes of the Regular Virtual Meeting of the Board of Directors

Date of Meeting: Wednesday, July 29, 2020
Time of Meeting: 5:30pm
Location: 820 Academy Road, Holly, Michigan

Meeting Type: Annual Special Proposed Approved

Call to Order

The meeting was called to order by Joan Ehrhardt at 5:34p.m.

Roll Call

Members Present:

Mrs. Joan Ehrhardt, President
Mrs. Diane Wujciak, Vice-President
Mrs. Doreen DeBenedictus, Treasurer
Mr. Stephen Jenkins, Director
Mr. David Cruickshank, Director (arrived at 5:38pm)
Mr. Dylan Adams, Director

Members Absent:

Mrs. Sara Barton, Secretary/FOIA

Staff Present:

Ms. Julie Kildee, Director
Mrs. Jen Potteiger, Curriculum Director
Ms. Jen Burns, Special Education Director
Mr. Ken Kander, Director of Finance

Central Michigan University Representative

Mrs. Shada Biabani

Approval of Agenda

Diane Wujciak moved to approve agenda as revised. Seconded by Doreen DeBenedictus. Joan Ehrhardt – yes, Diane Wujciak – yes, Doreen DeBenedictus – yes, Stephen Jenkins – yes, Dylan Adams – yes, David Cruickshank – yes. Motion passed unanimously.

Consent Agenda Items

Enrollment Information

June Bills & Deposits

Dave Cruickshank moved to accept consent agenda items. Seconded by Stephen Jenkins. Joan Ehrhardt – yes, Diane Wujciak – yes, Doreen DeBenedictus – yes, Stephen Jenkins – yes, Dylan Adams – yes, David Cruickshank – yes. Motion passed unanimously.

Public Comment on Agenda Items

None

Approval of Previous Minutes

Diane Wujciak moved to approve minutes from Regular Virtual Board Meeting June 24, 2020 as written. Seconded by Dave Cruickshank. **Joan Ehrhardt – yes, Diane Wujciak – yes, Doreen DeBenedictus – yes, Stephen Jenkins – yes, Dylan Adams – yes, David Cruickshank – yes. Motion passed unanimously.**

Old Business

On July 20, 2020 Doreen DeBenedictus, Joan Ehrhardt, Diane Wujciak and Julie Kildee mapped the vision story to strategic plan. The mapping along with recommendations were shared with the Board. The Board will hold a strategic plan workshop on August 19, 2020.

Joan Ehrhardt has requested the succession plan stay on the agenda as old business and a committee needs to be formed.

New Business

Correspondence

Julie Kildee – July 9, 2020 received the CMU contract amendment, and the Preparedness Plan acting as a contract amendment

Joan Ehrhardt – nothing to report

Dave Cruickshank moved to approve Contract Amendment No. 5. Seconded by Dylan Adams. **Joan Ehrhardt – yes, Diane Wujciak – yes, Doreen DeBenedictus – yes, Stephen Jenkins – yes, Dylan Adams – yes, David Cruickshank – yes. Motion passed unanimously.**

Julie Kildee discussed the COVID-19 preparedness and response plan. The template CMU provided was used to prepare Holly Academy's plan. Stephen Jenkins applauded Julie and staff for all the significant and quality detail in the plan. Thank you to you and your team! Dave Cruickshank asked if parents in the building will change with phases? The only exception will be the first day of school for Y5 and Kindergarten, so parents can get first day of school pictures. Diane Wujciak thanked administration for all their hard work. Dave Cruickshank gave kudos to everyone for their hard work.

Diane Wujciak submitted a resignation letter effective September 1, 2020 but informed the Board she is flexible. At the time she submitted hers she was the only one. A resignation letter was also received from Sara Barton effective August 1, 2020. Discussion was held about possible board members.

Julie Kildee discussed with the Board a possible change in the first week of school. She would like the first four days of school to be half days, Monday – Thursday. Friday and Monday are no school days due to Labor Day. She believes this will allow for a smoother transition. Stephen Jenkins moved to revise the 2020-2021 school calendar changing August 31 and September 1-3 from full days to half days, with a communication plan detailing what will be taught/discussed on the half days. Seconded by Dylan Adams. **Joan Ehrhardt – yes, Diane Wujciak – yes, Doreen DeBenedictus – yes, Stephen Jenkins – yes, Dylan Adams – yes, David Cruickshank – yes. Motion passed unanimously.**

Doreen DeBenedictus moved to approve Resolution approving the COVID-19 Preparedness and Response Plan and Approval of Charter Contract Amendment. Seconded by Diane Wujciak. **Joan Ehrhardt – yes, Diane Wujciak – yes, Doreen DeBenedictus – yes, Stephen Jenkins – yes, Dylan Adams – yes, David Cruickshank – yes. Motion passed unanimously.**

Reports

Director – In addition to the report included in the board packet Julie Kildee informed the Board Dave Cruickshank is running for Holly Township Treasurer. Julie wished Dave good luck. Jen Melero is running Camp Invention next week. There will be approximately 60 children on campus. Julie is thankful for Jen running the camp as it allows for a dry run for the procedures put into place for the upcoming school year. Most of the staff was on campus for a meeting on Tuesday to discuss the back to school plan. There were many questions from the staff in regards to curriculum, the online component, and the students. Stephen Jenkins commented that he just wants to make sure staff feels safe and are able to talk to admin.

Curriculum Director – Jen Potteiger provided the Board with an update regarding Odysseyware, the online component offered for this coming school year.

Finance Director – Ken Kander discussed the items on his report and Fiscal Year Ended June 30, 2020.

Building Committee – No updates

Finance Committee – No updates

Governance Committee – No updates.

Marketing Committee – No updates.

COVID 19 Taskforce – Has met three times already and will be meeting again August 10, 2020.

Extended Public Comment

Shada Biabani informed the Board to keep watching their emails as additional guidance will be provided from the Center. She stated committees are a great place to develop possible board members if you build out from board and staff. She is willing to help with anything needed and provided the steps for becoming a board member.

Danette Gralewski – Are children able to come to school with a simple cold? Sometimes cold symptoms can take up to a month to go away.

Stephanie Durnen – Will all work need to be completed online or would it be like spring when some of it was packets? Also if HA is off a day is it possible for my kiddos to still do school that day and be ahead or are they not allowed to do that?

McKenzie Hedrick – If my child is doing online and struggling with something specific, who will help them? Will I reach out to a specific grade level teacher, or will it be the online teacher? Maybe it's too soon to ask?

Stephanie Durnen – Also if they are in Tier 2 for reading how will that work?

McKenzie Hedrick – What is the process of implementing a new board member?

Board Comments

None

Closed Session

Julie Kildee requested the Board go into closed session to discuss her evaluation. Joan Ehrhardt moved to go into closed session at 7:42pm to discuss the Director Evaluation. Seconded by Dave Cruickshank. Joan Ehrhardt – yes, Diane Wujciak – yes, Doreen DeBenedictus – yes, Stephen Jenkins – yes, Dylan Adams – yes, David Cruickshank – yes. Motion passed unanimously.

Doreen DeBenedictus moved to exit the closed session and resume the regular meeting at 9:16pm. Seconded by Dylan Adams. Joan Ehrhardt – yes, Diane Wujciak – yes, Doreen DeBenedictus – yes, Stephen Jenkins – yes, Dylan Adams – yes, David Cruickshank – yes. Motion passed unanimously.

Meeting Adjournment

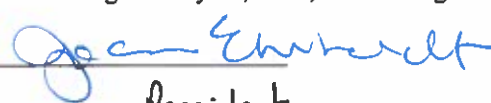
Stephen Jenkins moved to adjourn at 9:17pm. Seconded by Dave Cruickshank. Joan Ehrhardt – yes, Diane Wujciak – yes, Doreen DeBenedictus – yes, Stephen Jenkins – yes, Dylan Adams – yes, David Cruickshank – yes. Motion passed unanimously.

I respectfully submit these Board minutes as an accurate account of the business conducted by the Holly Academy Board of Directors during the July 29, 2020, Virtual Regular Board Meeting.

Submitted by: 
Jenn Melton
Recording Secretary

Date: 8/4/2020

I respectfully submit these Board minutes as an accurate account of the business conducted by the Holly Academy Board of Directors during the July 29, 2020, Virtual Regular Board Meeting.

Submitted by: 
Secretary President

Date: 8/19/20