



820 Academy Road  
Holly, MI 48442  
248-634-5554

Minutes of the Regular Meeting of the Board of Directors

Date of Meeting: Wednesday, October 28, 2020

Time of Meeting: 5:30pm

Location: 820 Academy Road, Holly, Michigan

Meeting Type:  Annual  Special  Proposed  Approved

#### **Call to Order**

The meeting was called to order by Dave Cruickshank at 5:32p.m.

#### **Roll Call**

##### **Members Present:**

Mr. Dave Cruickshank, President  
Mrs. Joan Ehrhardt, Vice-President (via Zoom)  
Mr. Stephen Jenkins, Treasurer  
Mr. Dylan Adams, Secretary / FOIA  
Mrs. Diane Wujciak, Director  
Mrs. Doreen DeBenedictus, Director (via Zoom)

##### **Administrative Staff Present:**

Ms. Julie Kildee, Director  
Mrs. Jen Potteiger, Curriculum Director  
Ms. Jen Burns, Special Education Director  
Mr. Ken Kander, Director of Finance

##### **Central Michigan University Representative Present:**

Mrs. Shada Biabani

##### **Approval of Agenda**

Diane Wujciak moved to approve agenda as amended. Seconded by Dylan Adams. Diane Wujciak – yes, Stephen Jenkins – yes, Dylan Adams – yes, Doreen DeBenedictus – yes, Joan Ehrhardt – yes, Dave Cruickshank - yes. Motion passed unanimously.

##### **Introduction of New Staff Members**

Jen Burns introduced Collette Shouse and Jen Potteiger introduced Kim Thick. The new staff members shared information about themselves.

##### **Consent Agenda Items**

Enrollment Information  
September Bills & Deposits  
First Quarter Financial Statements  
Final Reading of Board Policies 5610, 5611, 7440

Dylan Adams moved to approve consent agenda items. Seconded by Stephen Jenkins. Diane Wujciak – yes, Stephen Jenkins – yes, Dylan Adams – yes, Doreen DeBenedictus – yes, Joan Ehrhardt – yes, Dave Cruickshank - yes. Motion passed unanimously.

### Public Comment on Agenda Items

None

### Yeo & Yeo Presentation

Jennifer Watkins presented the audit results. The Board held discussion. Dylan Adams moved to accept the audit prepared by Yeo & Yeo. Seconded by Stephen Jenkins. Diane Wujciak – yes, Stephen Jenkins – yes, Dylan Adams – yes, Doreen DeBenedictus – yes, Joan Ehrhardt – yes, Dave Cruickshank - yes. Motion passed unanimously.

### Approval of Previous Minutes

Dylan Adams moved to approve minutes from Board Meeting September 23, 2020 as written. Seconded by Dave Cruickshank. Diane Wujciak – yes, Stephen Jenkins – yes, Dylan Adams – yes, Doreen DeBenedictus – yes, Joan Ehrhardt – yes, Dave Cruickshank - yes. Motion passed unanimously.

### Correspondence

Julie Kildee received emails from Central Michigan University for the following:

- Important Winter Assessment Updates
- Important Update Open Meetings Act
- State Budget Update
- Front & Center included a link for the article Julie Kildee had in the Tri-County Times

Central Michigan University received a complaint from a former parent against Julie Kildee. The Board held discussion. Stephen Jenkins commended Julie for her patience and the time she took dealing with this parent. Dave Cruickshank will reply to the parent.

### New Business

Stephen Jenkins moved to approve Revised General Fund Appropriations Act Resolution for 2020-2021. Seconded by Diane Wujciak. Diane Wujciak – yes, Stephen Jenkins – yes, Dylan Adams – yes, Doreen DeBenedictus – yes, Joan Ehrhardt – yes, Dave Cruickshank - yes. Motion passed unanimously.

### Public Comment on the Extended COVID-19 Learning Plan

None

Jen Potteiger discussed the changes presented in the monthly extended COVID-19 learning plan regarding the platform used in grades 3-5. Julie Kildee discussed dropping the blended option. Diane Wujciak moved to approve Monthly Extended COVID-19 Learning Plans (ECLP) Actions Resolution. Seconded by Joan Ehrhardt. Diane Wujciak – yes, Stephen Jenkins – yes, Dylan Adams – yes, Doreen DeBenedictus – yes, Joan Ehrhardt – yes, Dave Cruickshank - yes. Motion passed unanimously.

- Stephen Jenkins moved to approve proposal for overnight/extended stay student trip to Washington D.C. Seconded by Dylan Adams. Diane Wujciak – yes, Stephen Jenkins – yes, Dylan Adams – yes, Doreen DeBenedictus – yes, Joan Ehrhardt – yes, Dave Cruickshank - yes. Motion passed unanimously.

Stephen Jenkins moved to approve proposal for overnight/extended stay student trip to Mackinac Island. Seconded by Diane Wujciak. Diane Wujciak – yes, Stephen Jenkins – yes, Dylan Adams – yes, Doreen DeBenedictus – yes, Joan Ehrhardt – yes, Dave Cruickshank - yes. Motion passed unanimously.

Diane Wujciak moved to approve new board member nomination. Seconded by Joan Ehrhardt. Diane Wujciak – yes, Stephen Jenkins – yes, Dylan Adams – yes, Doreen DeBenedictus – yes, Joan Ehrhardt – yes, Dave Cruickshank - yes. Motion passed unanimously.

First reading of Board policy 8321.

Dylan Adams accepted resignation/retirement letter for Ken Kander. Seconded by Diane Wujciak. Diane Wujciak – yes, Stephen Jenkins – yes, Dylan Adams – yes, Doreen DeBenedictus – yes, Joan Ehrhardt – yes, Dave Cruickshank - yes. Motion passed unanimously.

### Reports

**Director** – In addition to the report included in the board packet Julie thanked Joan Ehrhardt for reminding her about the Oakland County Reports. Julie will ensure they are in the packet from now on. Twenty-five students that were virtual will return on Monday, November 2<sup>nd</sup> for face-to-face learning. Julie has been in the TCT superintendent's column again. Julie asked the Board for some input regarding the Strategic Plan. Joan Ehrhardt,

Diane Wujciak and Doreen DeBenedictus will set up a meeting with Julie to discuss this. Buddy Moorehouse from MAPSA presented Jen Melero with a tribute plaque for Teacher of the Year and CMU presented Holly Academy with a banner. Julie met with Jose Melero, athletic director, and the decision was made to cancel boys basketball.

**Curriculum Director** – Jen Potteiger covered her information earlier in the ECLP.

**Finance Director** – Included in the Board packet.

**Building Committee** – No updates.

**Finance Committee** – Included in the Board packet.

**Governance Committee** – No updates.

**Marketing Committee** – No updates.

**COVID 19 Taskforce** – The meeting scheduled for September 29, 2020 had to be canceled.

**Extended Public Comment**

Elizabeth Von Allmen, parent of a 3<sup>rd</sup> grader, commented on hiring a replacement for Ken Kander.

Jen Melero, kindergarten teacher commented on the parent that filed the complaint. Jen had the child in her class.

**Board Comments**

Shada Biabani presented Holly Academy with a banner for Teacher of the Year, Jen Melero. She shared board appointment information and upcoming events. Diane Wujciak asked about the reauthorization process. Shada stated the process will be much easier but there will be no schools getting a ten year contract. Julie Kildee stated this is disappointing.

**Meeting Adjournment**


Diane Wujciak moved to adjourn at 8:06pm. Seconded by Dylan Adams. Diane Wujciak – yes, Stephen Jenkins – yes, Dylan Adams – yes, Doreen DeBenedictus – yes, Joan Ehrhardt – yes, Dave Cruickshank - yes. Motion passed unanimously.

I respectfully submit these Board minutes as an accurate account of the business conducted by the Holly Academy Board of Directors during the October 28, 2020, Board Meeting.

Submitted by:   
Jenn Melton  
Recording Secretary

Date: 11/9/2020

I respectfully submit these Board minutes as an accurate account of the business conducted by the Holly Academy Board of Directors during the October 28, 2020, Board Meeting.

Submitted by:   
Dylan Adams  
Secretary

Date: 11/18/2020