



820 Academy Road
Holly, MI 48442
248-634-5554

Minutes of the Regular Meeting of the Board of Directors

Date of Meeting: Wednesday, September 23, 2020

Time of Meeting: 5:30pm

Location: 820 Academy Road, Holly, Michigan

Meeting Type: Annual Special Proposed Approved

Call to Order

The meeting was called to order by Dave Cruickshank at 5:36p.m.

Roll Call

Members Present:

Mr. David Cruickshank, President
Mrs. Joan Ehrhardt, Vice-President (joined via phone 6:22p.m.)
Mr. Stephen Jenkins, Treasurer
Mr. Dylan Adams, Secretary / FOIA
Mrs. Diane Wujciak, Director
Mrs. Doreen DeBenedictus, Director (via Zoom)

Staff Present:

Ms. Julie Kildee, Director
Mrs. Jen Potteiger, Curriculum Director
Ms. Jen Burns, Special Education Director
Mr. Ken Kander, Director of Finance

Central Michigan University Representative

Mrs. Shada Biabani

Approval of Agenda

Diane Wujciak moved to approve agenda as written. Seconded by Dylan Adams. **David Cruickshank – yes, Stephen Jenkins – yes, Diane Wujciak – yes, Dylan Adams – yes, Doreen DeBenedictus – yes. Motion passed unanimously.**

Introduction of New Staff Members

Julie Kildee introduced Elizabeth Thompson and Jen Potteiger introduced Wendy Doyle. The new staff members shared information about themselves with the Board. The new physical education teacher will attend the next board meeting.

Consent Agenda Items

Enrollment Information
August Bills & Deposits
August Monthly Financials
Dylan Adams moved to approve consent agenda items. Seconded by Diane Wujciak. **David Cruickshank – yes, Stephen Jenkins – yes, Diane Wujciak – yes, Dylan Adams – yes, Doreen DeBenedictus – yes. Motion passed unanimously.**

Public Comment on Agenda Items

None

Approval of Previous Minutes

Stephen Jenkins moved to approve minutes from Annual Virtual Board Meeting August 19, 2020 as written. Seconded by Dylan Adams. **David Cruickshank – yes, Stephen Jenkins – yes, Diane Wujciak – yes, Dylan Adams – yes, Doreen DeBenedictus – yes. Motion passed unanimously.**

New Business

Correspondence

Dave Cruickshank – none

Julie Kildee – Re-authorization checklist, guidance on Extended COVID-19 Learning Plan, Board Development Series webinar, CMU school finance updates, CMU Informed Academic Resources at your fingertips and Holly Academy was mentioned three times in the Tri County Times hotlines.

Discussion was held in regards to Strategic Plan Goal #1 Academics.

First reading of Board policies 5610, 5611, and 7440.

Diane Wujciak moved to approve Resolution Approving the Extended COVID-19 Learning Plans (ECLP) and Approval of Charter Contract Amendment. Seconded by Stephen Jenkins. **David Cruickshank – yes, Stephen Jenkins – yes, Diane Wujciak – yes, Dylan Adams – yes, Doreen DeBenedictus – yes. Motion passed unanimously.**

Julie Kildee informed the board they have heard from several families that are considering switching to another district if they can receive face to face instruction before November 2nd. In addition, many families have expressed their frustration with the online learning. Julie would like to know if the Board would support the administration's decision to allow families to return to in person learning October 5th. This would be the only time they would deviate from the original decision to allow changes at the beginning of the marking period. After discussion the Board fully supports the decision and thanks administration for all their hard work.

Joan Ehrhardt joined the meeting via a phone call at 6:22pm.

Reports

Director – In addition to the report included in the board packet Julie Kildee commended Roy McKee for all the hours he has been working and the support he provides to all staff members. Julie shared she has finally cracked into the Tri County Times Superintendent's corner. Her article will be published this weekend. Julie stated she is worried about the re-authorization process. The amount of work that is required for reauthorization is grueling. The Board asked Shada Biabani if CMU would give a waiver for re-authorization. Shada said she would ask but did not believe it would happen. The Board will write a letter to CMU requesting re-authorization be waived for one year.

Curriculum Director – Jen Potteiger informed the Board NWEA testing will start the week of September 28th for in person students.

Special Education Director – In addition to the report included in the board packet Jen Burns added she completed the Catamaran Report through Michigan Department of Education. She received 100% on timeliness of IEP's and 100% on having 80% or more of the special education students in the general education setting.

Finance Director – Ken Kander added to his report he attended a webinar and the State Budget is due by September 30th. The proposed per pupil allowance is the same as last year.

Building Committee – No updates

Finance Committee – Included in Ken Kander's report.

Governance Committee – Dave Cruickshank mentioned the webinars offered by CMU. Joan Ehrhardt spoke with Amy Hillman, candidate for a board position. Diane Wujciak will be in contact with Amy as well.

Marketing Committee – Julie Kildee has not had a chance to reach out to Sara Barton. Julie, Jen Potteiger, Leigh Fitzpatrick and Michelle Bunyak met on Monday, September 21st to plan the social media posts for the first half of the year. Husky Happening videos will be coming soon.

COVID 19 Taskforce – The next meeting is scheduled for Tuesday, September 29th at 11:00am.

Extended Public Comment

Elizabeth Von Allmen, parent of a 3rd grader, commented on virtual students returning and communication from administration.

Amber Rowan, the parent of first, third and fifth graders, commented on the online program.

Board Comments

Dylan Adams said he has a better understanding where we are at with the virtual program and added great work! He asked about the signature cards and if they are all set. Ken Kander said they are all set for now.

Diane Wujciak commented she is super proud of Holly Academy. We are at the forefront for education, great job.

Doreen DeBenedictus stated she does not have students so she can't imagine how difficult things are. Kudos to the staff, students and parents.

Joan Ehrhardt apologized for not being able to join the meeting fully. She is really impressed with the commitment of HA to make the best out of the situation.

Stephen Jenkins commented that the drop off and pick up process has consistently been better each day. "Kudos" to everyone for running three schools and thanks to the teachers, staff and students for making it successful. He is impressed with the academics.

Dave Cruickshank added everyone is putting in long hours and we can't ask for anymore you're all doing great. He is appreciative of how everyone just jumps in and does everything. Dave reiterated the Board is here to support you, not to just govern, would like an open dialog with staff and parents.

Meeting Adjournment

Dylan Adams moved to adjourn at 7:17pm. Seconded by Diane Wujciak. David Cruickshank – yes, Stephen Jenkins – yes, Diane Wujciak – yes, Dylan Adams – yes, Doreen DeBenedictus – yes, Joan Ehrhardt - yes. Motion passed unanimously.

I respectfully submit these Board minutes as an accurate account of the business conducted by the Holly Academy Board of Directors during the September 23, 2020, Board Meeting.

Submitted by:  _____
Jenn Melton
Recording Secretary

Date: 9/29/2020

I respectfully submit these Board minutes as an accurate account of the business conducted by the Holly Academy Board of Directors during the September 23, 2020, Board Meeting.

Submitted by:  _____
Dylan Adams
Secretary

Date: 10/28/20