



820 Academy Road
Holly, MI 48442
248-634-5554

Minutes of the Regular Virtual Meeting of the Board of Directors

Date of Meeting: Wednesday, December 16, 2020

Time of Meeting: 5:30pm

Location: 820 Academy Road, Holly, Michigan

Meeting Type: Annual Special Proposed Approved

Call to Order

The meeting was called to order by Dave Cruickshank at 5:32p.m.

Roll Call

Members Present:

Mr. Dave Cruickshank, President attending remotely from Holly, Michigan
Mrs. Joan Ehrhardt, Vice-President attending remotely from Springfield, Illinois and arrived at 6:17 pm
Mr. Stephen Jenkins, Treasurer attending remotely from Fenton, Michigan
Mr. Dylan Adams, Secretary / FOIA attending remotely from Oxford, Michigan
Mrs. Diane Wujciak, Director attending remotely from Fenton, Michigan
Mrs. Doreen DeBenedictus, Director attending remotely from Commerce Township, Michigan
Mrs. Amy Hillman, Director attending remotely from Holly, Michigan

Administrative Staff Present:

Ms. Julie Kildee, Director
Mrs. Jen Potteiger, Curriculum Director
Ms. Jen Burns, Special Education Director
Mr. Ken Kander, Director of Finance

Central Michigan University Representative Present:

Mrs. Shada Biabani

Approval of Agenda

Diane Wujciak moved to approve the agenda as amended. Seconded by Doreen DeBenedictus. Diane Wujciak – yes, Doreen DeBenedictus, Stephen Jenkins – yes, Dylan Adams – yes, Amy Hillman – yes, Joan Ehrhardt – yes, Dave Cruickshank - yes. Motion passed unanimously.

Consent Agenda Items

Enrollment Information

November Bills & Deposits

November Financial Statements

Doreen DeBenedictus moved to accept consent agenda items. Seconded by Diane Wujciak. Diane Wujciak – yes, Doreen DeBenedictus, Stephen Jenkins – yes, Dylan Adams – yes, Amy Hillman – yes, Joan Ehrhardt – yes, Dave Cruickshank - yes. Motion passed unanimously.

Public Comment on Agenda Items

Tina Craven, staff member, made a public comment.

Leigh Fitzpatrick, staff member, made a public comment.

Elizabeth Von Allmen, parent, made a public comment.
Elaine Mackey, staff member, made a public comment.
Becky Maly, staff member, made a public comment.
Jennifer Holdsworth, parent, made a public comment.
Shelley Loiselle, parent, made a public comment.
McKenzie Hedrick, parent, made a public comment.
Hope Lawless, parent, made a public comment.
Kerry Vetter, parent, made a public comment.
Casey Moore, parent, made a public comment.

Approval of Previous Minutes

Diane Wujciak moved to approve minutes from Board Meeting November 18, 2020 as written. Seconded by Stephen Jenkins. Diane Wujciak – yes, Doreen DeBenedictus, Stephen Jenkins – yes, Dylan Adams – yes, Amy Hillman – yes, Joan Ehrhardt – yes, Dave Cruickshank - yes. Motion passed unanimously.

New Business

Correspondence

Julie Kildee – received reauthorization forms from Central Michigan University and the Annual Report for the 19/20 school year. In the report Jen Melero was mentioned for receiving Michigan’s 2020 Teacher of the Year and former employee Jeremy Brown for receiving Administrator of the Year. CMU fall report regarding COVID-19 performance impact.

Public Comment on the Extended COVID-19 Learning Plan (ECLP)

Shelley Loiselle, parent, made a public comment.
McKenzie Hedrick, parent, made a public comment.
Elaine Mackey, staff, made a public comment.
Jonathan Shindorf, parent, made a public comment.
Leigh Fitzpatrick, staff member, made a public comment.
Stacy Price, staff member, made a public comment.
Hope Lawless, parent, made a public comment.
Jennifer Holdsworth, parent, made a public comment.
Jen Melero, staff member, made a public comment.

The Board held discussion on the ECLP. Amy Hillman moved to approve Monthly Extended COVID-19 Learning Plan (ECLP) Actions Resolution. Seconded by Doreen DeBenedictus. Diane Wujciak – yes, Doreen DeBenedictus, Stephen Jenkins – yes, Dylan Adams – yes, Amy Hillman – yes, Joan Ehrhardt – yes, Dave Cruickshank - yes. Motion passed unanimously.

Stephen Jenkins moved to approve Doreen DeBenedictus Board Nomination. Seconded by Diane Wujciak. Diane Wujciak – yes, Doreen DeBenedictus, Stephen Jenkins – yes, Dylan Adams – yes, Amy Hillman – yes, Joan Ehrhardt – yes, Dave Cruickshank - yes. Motion passed unanimously.

Diane Wujciak moved to approve Dylan Adams Board Nomination. Seconded by Joan Ehrhardt. Diane Wujciak – yes, Doreen DeBenedictus, Stephen Jenkins – yes, Dylan Adams – yes, Amy Hillman – yes, Joan Ehrhardt – yes, Dave Cruickshank - yes. Motion passed unanimously.

Stephen Jenkins moved to set maximum enrollment to 950 students, the re-enrollment period will be January 4, 2021 – February 26, 2021, the open enrollment period will be January 4, 2021 – March 12, 2021, and if needed the random selection drawing will be held on March 19, 2021 at 9:00 am at Holly Academy. Seconded by Dylan Adams. Diane Wujciak – yes, Doreen DeBenedictus, Stephen Jenkins – yes, Dylan Adams – yes, Amy Hillman – yes, Joan Ehrhardt – yes, Dave Cruickshank - yes. Motion passed unanimously.

The Board completed the reauthorization questionnaire. Joan Ehrhardt stated for transparency “I work for public health for state government and as a state employee I have to ensure that the time I spend on the board is not during my state work time, and I do so”. Stephen Jenkins moved to approve and appoint Dave Cruickshank to execute reauthorization questionnaire, once contracted services summaries are completed by Ken Kander. Seconded by Joan Ehrhardt. Diane Wujciak – yes, Doreen DeBenedictus, Stephen Jenkins – yes, Dylan Adams – yes, Amy Hillman – yes, Joan Ehrhardt – yes, Dave Cruickshank - yes. Motion passed unanimously.

Diane Wujciak moved to approve staff contracts. Seconded by Doreen DeBenedictus. Diane Wujciak – yes, Doreen DeBenedictus, Stephen Jenkins – yes, Dylan Adams – yes, Amy Hillman – yes, Joan Ehrhardt – yes, Dave Cruickshank - yes. Motion passed unanimously.

Diane Wujciak moved to approve Board Policy 8450.05. Seconded by Stephen Jenkins. Diane Wujciak – yes, Doreen DeBenedictus, Stephen Jenkins – yes, Dylan Adams – yes, Amy Hillman – yes, Joan Ehrhardt – yes, Dave Cruickshank - yes. Motion passed unanimously.

The Board held discussion in regards to the Finance Director's position. Stephen Jenkins moved to engage MAST Financial Group with a start date of January 4, 2021 working with Ken Kander, and also negotiating as quickly as possible a contract for approval at the next board meeting with the understanding if a positive conclusion with a contract cannot be reached Holly Academy would pay some sort of fee for work already performed and negotiating for a one year or less ability to get out of the contract understanding that Holly Academy will try to lock in pricing for as long as possible. Seconded by Dylan Adams. Diane Wujciak – yes, Doreen DeBenedictus, Stephen Jenkins – yes, Dylan Adams – yes, Amy Hillman – yes, Joan Ehrhardt – yes, Dave Cruickshank - yes. Motion passed unanimously.

Reports

Director – In addition to the report included in the board packet Julie Kildee discussed the Strategic Plan and information from CMU Performance Report. Current enrollment is 620. Julie shared this is Ken Kander's last board meeting and commented that over the last 18 years they have made magic happen. She also stated that Holly Academy could not be what it is today without Ken Kander.

Curriculum Director – Jen Potteiger thanked Ken Kander for everything he has done over the past 18 years. Jen Burns, Special Education Director, added that Ken will be missed and he is truly the best.

Finance Director – In addition to the report included in the board packet Ken thanked everyone and will miss working with each of you.

Building Committee – Included in the Board packet.

Finance Committee – Included in the Board packet.

Governance Committee – None

Marketing Committee – None

COVID 19 Taskforce – Julie Kildee shared the number of members that are staff, board members and parents. The taskforce wanted to pivot to remote learning earlier and stay out for the two weeks after the holiday break. Julie read comments posted in the chat about Ken's retirement.

Extended Public Comment

Stacy Price, staff member, made a public comment.
Elizabeth Von Allmen, parent, made a public comment.
Tina Craven, staff member, made a public comment.
Elaine Mackey, staff member, made a public comment.
Jennifer Holdsworth, parent, made a public comment.
McKenzie Hedrick, parent, made a public comment.

CMU and Board Comments

Shada Biabani shared information about the performance report. Have an abundance of board member candidates and will schedule meetings with them in January. Gave an update on virtual meetings. Wishes everyone Happy Holidays!

Dylan Adams, congratulation Ken, can tell by comments you are highly thought of, and thank you for your service. Thank you to the staff and Julie for your leadership.

Diane Wujciak, thanked Ken and we will have a going away celebration for you. Happy Holidays to all the staff.

Doreen DeBenedictus, echo what others have said about Ken, and enjoy your retirement. Merry Christmas and Happy Chanukah to all the staff.

Stephen Jenkins, worth looking back at this year as glass half full, and Holly Academy has every reason to be proud of what they have done and thank you.

Joan Ehrhardt, thank you Julie for walking the line that you do, Ken thank you for all you have done through these years, appreciate you integrity and commitment to Holly Academy.


Amy Hillman, happy to have the opportunity to help navigate through these trying times and congratulations Ken on your retirement.

Dave Cruickshank thanked Ken for everything he has done over the years and for leaving his fingerprints at Holly Academy.

Meeting Adjournment

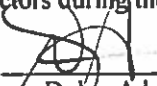
Diane Wujciak moved to adjourn at 8:49pm. Seconded by Stephen Jenkins. Diane Wujciak – yes, Doreen DeBenedictus, Stephen Jenkins – yes, Dylan Adams – yes, Amy Hillman – yes, Joan Ehrhardt – yes, Dave Cruickshank - yes. Motion passed unanimously.

I respectfully submit these Board minutes as an accurate account of the business conducted by the Holly Academy Board of Directors during the December 16, 2020, Board Meeting.

Submitted by: 
Jenn Melton
Recording Secretary

Date: 1/4/2021

I respectfully submit these Board minutes as an accurate account of the business conducted by the Holly Academy Board of Directors during the December 16, 2020, Board Meeting.

Submitted by: 
Dylan Adams
Secretary

Date: 1/27/2021