



820 Academy Road
Holly, MI 48442
248-634-5554

Minutes of the Regular Meeting of the Board of Directors

Date of Meeting: Wednesday, June 23, 2021

Time of Meeting: 6:32pm

Location: 820 Academy Road, Holly, Michigan

Meeting Type: Annual Special Proposed Approved

Call to Order

The meeting was called to order by Dave Cruickshank at 6:32p.m.

Roll Call

Members Present:

Mr. Dave Cruickshank, President

Mr. Stephen Jenkins, Treasurer (arrived at 6:10)

Mr. Matt Gerard, Director

Mrs. Doreen DeBenedictus, Director

Members Absent:

Mrs. Diane Kullis, Vice President

Mr. Dylan Adams, Secretary / FOIA

Mrs. Amy Hillman, Director

Administrative Staff Present:

Ms. Julie Kildee, Director

Mrs. Jennifer Potteiger, Curriculum Director

Mr. Jose Melero, Facilities Director

Mr. Adam Holcomb, Finance

Central Michigan University Representative Present:

Mrs. Shada Biabani

Approval of Agenda

Stephen Jenkins moved to approve the agenda as amended. Seconded by Doreen DeBenedictus . **Motion passed unanimously.**

Consent Agenda Items

1. Enrollment Information
2. May Bills & Deposits
3. May Financials
4. Resignation Letter Natalie Shephard
5. Resignation Letter Elizabeth Thompson
6. Kidz Klub Contract 2021-2022

Matt Gerard moved to accept consent agenda items. Seconded by Stephen Jenkins **Roll Call on May Bills & Deposits - Matt Gerard – yes, Dave Cruickshank – yes, Doreen DeBenedictus – yes, Stephen Jenkins – yes Motion passed unanimously.**

Public Comment on Agenda Items

None

Approval of Previous Minutes

Stephen Jenkins moved to approve minutes from Board Meeting May 26, 2021. Seconded by Doreen DeBenedictus. **Matt Gerard – yes, Dave Cruickshank – yes, Doreen DeBenedictus – yes, Stephen Jenkins – yes Motion passed unanimously.**

Old Business

Doreen DeBenedictus moved to acknowledge Holly Academy offers more than 20 hours of in person instruction each week. Seconded by Stephen Jenkins. **Motion passed unanimously.**

New Business

Correspondence

Julie Kildee received an email from the Oakland County Health Department. The health department received a grant for two nurses available to help us through the COVID-19 protocols. As of June 30th, the grant is over and the nurses will no longer be available to us.

Julie Kildee also received a letter that stated Holly Academy has received a 10 year charter contract.

Dave Cruickshank received information on new Board orientation.

Public Comment on the Extended COVID-19 Learning Plan (ECLP)

None

Doreen DeBenedictus moved to approve Monthly Extended COVID-19 Learning Plan (ECLP) Actions Resolution. Seconded by Matt Gerard. **Motion passed unanimously.**

Doreen DeBenedictus moved to Adopt Revised General Fund Appropriations Act Resolution/Special Revenue Appropriations for 2020-2021. Seconded by Stephen Jenkins. - **Matt Gerard – yes, Dave Cruickshank – yes, Doreen DeBenedictus – yes, Stephen Jenkins – yes. Motion passed unanimously.**

Stephen Jenkins moved to approve Adopt Original General Fund Appropriations Act Resolution/Special Revenue Appropriations for 2021-2022. Seconded by Matt Gerard. **Matt Gerard – yes, Dave Cruickshank – yes, Doreen DeBenedictus – yes, Stephen Jenkins – yes Motion passed unanimously.**

Stephen Jenkins moved to approve Resolution Revised Annual Calendar of Regularly Scheduled Board Meetings. Seconded by Doreen DeBenedictus. **Motion passed unanimously.**

Matt Gerard moved to approve Superintendent/Principal Search Activities Timeline. Seconded by Stephen Jenkins. **Motion passed unanimously.**

Doreen DeBenedictus moved to approve Yeo & Yeo Engagement Letter. Seconded by Stephen Jenkins. **Matt Gerard – yes, Dave Cruickshank – yes, Doreen DeBenedictus – yes, Stephen Jenkins – yes. Motion passed unanimously.**

Stephen Jenkins moved to approve Staff Contracts. Seconded by Doreen DeBenedictus. **Matt Gerard – yes, Dave Cruickshank – yes, Doreen DeBenedictus – yes, Stephen Jenkins – yes. Motion passed unanimously.**

Matt Gerard moved to approve Administrative Contracts. Seconded by Doreen DeBenedictus. **Matt Gerard – yes, Dave Cruickshank – yes, Doreen DeBenedictus – yes, Stephen Jenkins – yes. Motion passed unanimously.**

Adam Holcomb discussed the National School Lunch Program.

Doreen DeBenedictus moved to approve National School Lunch Program. Seconded by Stephen Jenkins. . **Matt Gerard – yes, Dave Cruickshank – yes, Doreen DeBenedictus – yes, Stephen Jenkins – yes. Motion passed unanimously.**

Jose Melero discussed the bids that were received for window replacements.

Stephen Jenkins moved to approve window replacement proposal from E & L Construction. Seconded by Doreen DeBenedictus. **Matt Gerard – yes, Dave Cruickshank – yes, Doreen DeBenedictus – yes, Stephen Jenkins – yes. Motion passed unanimously.**

Reports

Director – Julie Kildee stated next year’s enrollment is at 654. We have lifted mask restrictions for summer school, and hopefully in the fall we will be mask free. Julie thanked the office staff along with Jen Potteiger and Jen Burns for all the help during this past year. As a thank you the staff will be receiving a stipend of 5%.

The July Board meeting will be canceled and there will be a get together on July 28th with the Board, along with administration, Ken Kander and Diane Wujciak.

Stephen Jenkins moved to approve the cancellation of the July 23rd Board meeting. Seconded by Doreen DeBenedictus. **Matt Gerard – yes, Dave Cruickshank – yes, Doreen DeBenedictus – yes, Stephen Jenkins – yes. Motion passed unanimously.**

MAST Financial – Adam Holcomb discussed the General Fund Appropriations and summer school funds.

Facilities Director – Jose Melero discussed the window replacement proposal.

Finance/Building Committee – None

Governance Committee – None

Marketing Committee – None

Succession Planning Committee – None

Extended Public Comment

Jen Potteiger wanted to thank Julie Kildee for leading Holly Academy through this pandemic. Julie led us through a difficult year.

Board Comments

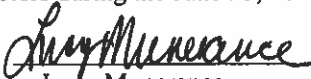
Shada Biabani stated that we may need to do a contract amendment for the window replacements.

Shada Biabani also mentioned CMU is having their annual conference in person on August 17, 2021 in Novi. The new Board member orientation is on August 2nd at 12:00pm. CMU has a monthly podcast and on July 14th and 15th the podcast will be on Examining School Achievement During the Pandemic.

Meeting Adjournment

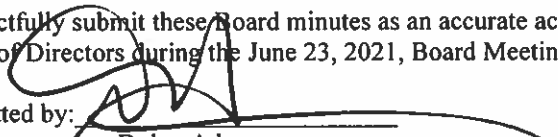
Matt Gerard moved to adjourn at 8:30pm. Seconded by Doreen DeBenedictus. **Motion passed unanimously.**

I respectfully submit these Board minutes as an accurate account of the business conducted by the Holly Academy Board of Directors during the June 23, 2021, Board Meeting.

Submitted by: 
Lucy Munerance
Recording Secretary

Date: 6/30/2021

I respectfully submit these Board minutes as an accurate account of the business conducted by the Holly Academy Board of Directors during the June 23, 2021, Board Meeting.

Submitted by: 
Dylan Adams
Secretary

Date: 8/11/21