



820 Academy Road  
Holly, MI 48442  
248-634-5554

Minutes of the Regular Meeting of the Board of Directors  
Date of Meeting: Wednesday, December 15, 2021  
Time of Meeting: 5:30pm  
Location: 820 Academy Road, Holly, Michigan

Meeting Type:  Annual  Special  Proposed  Approved

**Call to Order**

The meeting was called to order by Dave Cruickshank at 5:30pm.

**Roll Call**

**Members Present:**

Mr. Dave Cruickshank, President  
Mrs. Diane Kullis, Vice President  
Mr. Stephen Jenkins, Treasurer  
Mrs. Doreen DeBenedictus, Director  
Mrs. Amy Hillman, Director  
Mr. Matt Gerard, Director (arrived at 5:31pm)

**Members Absent:**

Mr. Dylan Adams, Secretary / FOIA

**Administrative Staff Present:**

Ms. Julie Kildee, Director  
Ms. Jen Burns, Special Education Director  
Mrs. Shaun Kovatch, Curriculum Director  
Mr. Adam Holcomb, MAST Financial

**Approval of Agenda**

Stephen Jenkins moved to approve the agenda as written. Seconded by Doreen DeBenedictus. **Motion passed unanimously.**

**Consent Agenda Items**

Diane Kullis moved to accept consent agenda items. Seconded by Amy Hillman. **Motion passed unanimously.**

**Public Comment on Agenda Items**

None

**Approval of Previous Minutes**

Diane Kullis moved to approve minutes as written from Special Board Meeting December 8, 2021. Seconded by Doreen DeBenedictus. **Motion passed unanimously.**

## **New Business**

Dave Cruickshank shared information about upcoming round tables offered by CMU. Julie Kildee shared Holly Academy received recognition about the Veteran's Day celebration in the December 9<sup>th</sup> CMU Front and Center newsletter. Julie gave thanks again to Jen Burns and Mami Idoni for putting together the wonderful event.

Director succession plan was discussed and Dave Cruickshank, Amy Hillman, and Matt Gerard will form the committee.

Doreen DeBenedictus moved to approve Resolution Board of Directors Reappointment Nominee for Stephen Jenkins. Seconded by Amy Hillman. **Motion passed unanimously.**

Diane Kullis moved to approve Resolution Board of Directors Reappointment Nominee for Matt Gerard. Seconded by Amy Hillman. **Motion passed unanimously.**

## **Reports**

**Director** – In addition to the report included with the board packet, Julie Kildee thanked Dave Cruickshank for cooking the brisket for the staff. They loved it! Julie shared that it is Doreen DeBenedictus' last meeting. Julie added Doreen made Holly Academy a better school with her wisdom and outside perspective. Thank you Doreen for your service!

**Curriculum Director** – In addition to the report included with the board packet, Shaun Kovatch said it was a wonderful treat today that was provided. She wished everyone a great holiday break!

**MAST Financial** – In addition to the report included with the board packet, Adam Holcomb stated the closing is on track, pre-closing will be tomorrow and the final closing will take place on Monday, December 20<sup>th</sup>.

**Facilities Director** – Included in the board packet.

**Finance/ Building Committee** – Nothing

**Marketing Committee** – Amy Hillman stated she has a phone interview with another marketing company. Once she has all the information from the three different companies she will present it to the committee.

## **Extended Public Comment**

None

## **Board Comments**

Matt Gerard shared the holiday party was fun and he hopes that something can be figured out to offer it each year.

Amy Hillman hopes to attend next year.

Diane Kullis stated it was nice to meet the staff in an informal setting.

Doreen DeBenedictus stated it has been a pleasure serving on the Board for the last five and a half years and it has been great. Also, the only good thing that came out of COVID was she could participate virtually for the past year.

Stephen Jenkins stated the holiday party was a good event and would like to see it back in the budget. He thanked everyone involved in the bond refinance.

Dave Cruickshank addressed Doreen and thanked her for her wisdom and soft spoken demeanor. Dave agreed with Stephen that the holiday party should be an event every year.

**Meeting Adjournment**

Matt Gerard moved to adjourn at 5:51pm. Seconded by Stephen Jenkins. **Motion passed unanimously.**

I respectfully submit these proposed Board minutes as an accurate account of the business conducted by the Holly Academy Board of Directors during the December 15, 2021, Regular Board Meeting.

Submitted by:  \_\_\_\_\_  
Jenn Melton  
Recording Secretary

Date: 12/17/21

I respectfully submit these approved Board minutes as an accurate account of the business conducted by the Holly Academy Board of Directors during the December 15, 2021, Regular Board Meeting.

Submitted by:  \_\_\_\_\_  
Dylan Adams  
Secretary

Date: 1/19/22