

820 Academy Road  
Holly, MI 48442  
248-634-5554

Minutes of the Regular Meeting of the Board of Directors

Date of Meeting: Wednesday, January 19, 2022

Time of Meeting: 5:30pm

Location: 820 Academy Road, Holly, Michigan

Meeting Type:  Annual  Special  Proposed  Approved

**Call to Order**

The meeting was called to order by Dave Cruickshank at 5:30pm.

**Roll Call**

**Members Present:**

Mr. Dave Cruickshank, President

Mrs. Diane Kullis, Vice President

Mr. Stephen Jenkins, Treasurer

Mr. Dylan Adams, Secretary / FOIA

Mrs. Amy Hillman, Director

Mr. Matt Gerard, Director

**Members Absent:**

None

**Administrative Staff Present:**

Ms. Julie Kildee, Director

Ms. Jen Burns, Special Education Director

Mrs. Shaun Kovatch, Curriculum Director

Mr. Jose Melero, Facilities Director

Mr. Adam Holcomb, MAST Financial

**Approval of Agenda**

Stephen Jenkins moved to approve the agenda as amended. Seconded by Dylan Adams. **Motion passed unanimously.**

**Consent Agenda Items**

Dylan Adams moved to accept consent agenda items. Seconded by Stephen Jenkins. **Motion passed unanimously.**

**Public Comment on Agenda Items**

No public present

### Approval of Previous Minutes

Diane Kullis moved to approve minutes as written from Regular Board Meeting December 15, 2021. Seconded by Matt Gerard. **Motion passed unanimously.**

### New Business

Julie Kildee informed the Board correspondence was received from CMU regarding professional development and was shared with those that would benefit from it. CMU site review was received. A FOIA request was received and taken care of. Prior to handling the request Julie shared it with Dave Cruickshank and Dylan Adams.

Dylan Adams moved to approve authorization for a credit card with a \$5000 credit limit for Tina Craven. Seconded by Diane Kullis. **Dylan Adams – yes, Diane Kullis – yes, Stephen Jenkins – yes, Amy Hillman – yes, Matt Gerard – yes, Dave Cruickshank - yes. Motion passed unanimously.**

Dave Cruickshank moved to approve Resolution Board Nomination for Brian Potteiger. Seconded by Stephen Jenkins. **Motion passed unanimously.**

Stephen Jenkins moved to approve Contract Amendment No.1. Seconded by Diane Kullis. **Motion passed unanimously.**

Dave Cruickshank shared the Michigan Leadership Survey Results with the Board. The salary range for the new director will be between \$100,000 and \$120,000.

### Reports

**Director** – In addition to the report included with the board packet, Julie Kildee provided the Board with a copy of the emergency operations procedures. Julie thanked the Board for their service and so appreciates how you are all about the teachers and staff. You are a great Board!

**Curriculum Director** – In addition to the report included with the board packet, Shaun Kovatch shared NWEA testing began yesterday. She gave kudos and a huge thank you to the proctors, Pam Bunka, Matt Mison, and Tina Craven. She also thanked the teachers for preparing the students.

**MAST Financial** – Adam Holcomb had no additional information.

**Facilities Director** – In addition to the report included with the board packet, Jose Melero added the findings in the CMU Site Review have been addressed and corrected/repared.

**Finance/ Building Committee** – Nothing

**Marketing Committee** – Amy Hillman stated she is still waiting on two proposals.

**Central Michigan University** – Ed Roth stated January is for honoring and acknowledging school board members. He presented each board member with a notebook engraved with their name.

### Extended Public Comment

None

### Board Comments

Matt Gerard asked about the mask mandate and what the consequence would be if it was defied. Amy Hillman said she would contact the health department. Diane stated she was excited to move forward with the director search.

### Meeting Adjournment

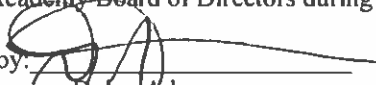
Dylan Adams moved to adjourn at 6:23pm. Seconded by Diane Kullis. **Motion passed unanimously.**

I respectfully submit these proposed Board minutes as an accurate account of the business conducted by the Holly Academy Board of Directors during the January 19, 2022, Regular Board Meeting.

Submitted by:   
Jenn Melton  
Recording Secretary

Date: 1/31/2022

I respectfully submit these approved Board minutes as an accurate account of the business conducted by the Holly Academy Board of Directors during the January 19, 2022, Regular Board Meeting.

Submitted by:   
Dylan Adams  
Secretary

Date: 2/16/22