



820 Academy Road
Holly, MI 48442
248-634-5554

Minutes of the Special Meeting of the Board of Directors

Date of Meeting: Monday, May 16, 2022

Time of Meeting: 5:30pm

Location: 820 Academy Road, Holly, Michigan

Meeting Type: Annual Special Proposed Approved

Call to Order

The meeting was called to order by Dave Cruickshank at 5:33pm.

Roll Call

Members Present:

Mr. Dave Cruickshank, President
Mrs. Diane Kullis, Vice President
Mr. Stephen Jenkins, Treasurer (arrived at 5:34)
Mr. Matt Gerard, Director
Mr. Brian Potteiger, Director

Members Absent:

Mr. Dylan Adams, Secretary / FOIA
Mrs. Amy Hillman, Director

Administrative Staff Present:

Ms. Julie Kildee, Director
Mrs. Shaun Kovatch, Curriculum Director
Ms. Jennifer Burns, Special Education Director
Mr. Jose Melero, Facilities Director

Approval of Agenda

Diane Kullis moved to approve the agenda as written. Seconded by Dave Cruickshank. **Motion passed unanimously.**

Consent Agenda

Matt Gerard moved to accept consent agenda items. Seconded by Stephen Jenkins. **Motion passed unanimously.**

Public Comment on Agenda Items

None

Approval of Previous Minutes

Diane Kullis moved to approve minutes as written from Special Board Meeting April 26, 2022. Seconded by Brian Potteiger. **Motion passed unanimously.**

Old Business

Diane Kullis motioned to table discipline policy review to the next board meeting. Seconded by Matt Gerard. **Motion passed unanimously.**

New Business

Correspondence – none

Stephen Jenkins moved to approve Board Policies 1616, 5511, 6110, 6325. Seconded by Diane Kullis. **Dave Cruickshank -yes, Diane Kullis – yes, Stephen Jenkins – yes, Matt Gerard – yes, Brian Potteiger – yes. Motion passed unanimously.**

Matt Gerard moved to accept the monetary penalty for the day in which 75% attendance was not reached. Seconded by Brian Potteiger. **Motion passed unanimously.**

Stephen Jenkins moved to approve resolution Annual Calendar of Regularly Scheduled Meetings. Seconded by Brian Potteiger. **Motion passed unanimously.**

Stephen Jenkins moved to approve Resolution 80%/20% Employer/Employee Healthcare Cost Option. Seconded by Matt Gerard. **Motion passed unanimously.**

Reports

Director – Julie Kildee showed the Bittersweet ad which will be featured on the front page of their menu.

Curriculum Director – Shaun Kovatch would like a subcommittee of the board to start discussing piloting a new curriculum for science K-5. The committee will consist of Brian Potteiger, Diane Kullis, and Dave Cruickshank.

MAST Financial – Adam Holcomb and Stephen Jenkins spoke and Stephen gave budget highlights. The fund balance is 26%, \$1.8 million. Original budget 620 students, \$9,000 per pupil allowance. Federal grants budgeted based on previous discussions. Salaries – bridging the gap for the middle group. Health – 5% increase, 5% inflation for utility increase. Transfer to capital expenditures, \$100,000.

Facilities Director – Jose Melero thanked Tyler Spooner for the Wellness Fair. The pot holes in the drive through lanes will be filled temporarily. Boys restroom in the middle school will be completed as school ends. The carpet in the middle school computer lab will be replaced. Lockdown alarm is 99.9% done. Attended Homeland Security conference last week. Passed out plans for facility updates, all are one year projects. Jose talked about repaving the front parking lot lanes in Summer 22/23. No companies bid for this summer.

Marketing Committee – No updates

Central Michigan University – No updates, Ed Roth was absent.

Extended Public Comment

None

Board Comments

Stephen Jenkins, the concert was excellent!

Closed Session

Stephen Jenkins moved to close the regularly meeting at 6:15pm and open a closed session, to discuss the candidates for the director position. Seconded by Brian Potteiger. **Motion passed unanimously.** Stephen Jenkins moved to end the closed session and resume the regular open meeting at 7:50pm. Seconded by Matt Gerard. **Motion passed unanimously.**


Stephen Jenkins moved to interview candidates A, B, C, G, H, and I. Seconded by Matt Gerard. **Motion passed unanimously.**

*requested by the candidates,
selection of*

Meeting Adjournment

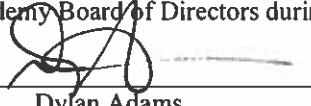
Stephen Jenkins moved to adjourn at 7:57pm. Seconded by Matt Gerard. **Motion passed unanimously.**

I respectfully submit these proposed Board minutes as an accurate account of the business conducted by the Holly Academy Board of Directors during the May 16, 2022, Special Board Meeting.

Submitted by: 
Jenn Melton
Recording Secretary

Date: 5/24/2022

I respectfully submit these approved Board minutes as an accurate account of the business conducted by the Holly Academy Board of Directors during the May 16, 2022, Special Board Meeting.

Submitted by: 
Dylan Adams
Secretary

Date: 5/25/22