



820 Academy Road
Holly, MI 48442
248-634-5554

Minutes of the Annual Regular Meeting of the Board of Directors

Date of Meeting: Wednesday, August 24, 2022

Time of Meeting: 5:30pm

Location: 820 Academy Road, Holly, Michigan

Meeting Type: Annual Special Proposed Approved

Call to Order

The meeting was called to order by Dave Cruickshank at 5:34pm.

Roll Call

Members Present

Mr. Dave Cruickshank, President
Mrs. Diane Kullis, Vice President
Mr. Dylan Adams, Secretary / FOIA
Mr. Matt Gerard, Director

Members Absent

Mr. Stephen Jenkins, Treasurer
Mrs. Amy Hillman, Director
Mr. Brian Potteiger, Director

Administrative Staff Present

Mr. Derrick Bushon, Director
Mr. Christopher Kidd, Curriculum Director
Mr. Adam Holcomb, Finance

Approval of Agenda

Diane Kullis moved to approve the agenda as written. Seconded by Matt Gerard. **Motion passed unanimously.**

Election of Officers

Matt Gerard moved to approve Resolution Election of Officers. Seconded by Dylan Adams. **Motion passed unanimously.**

Consent Agenda

Dylan Adams moved to accept/approve consent agenda items.

- Enrollment Information
- Financials for June and July
- Operating Resolutions:
 - Local Newspaper Designation
 - Designation of Title IX Representative
 - Designation of Civil Rights Representative
 - FOIA Coordinator
 - Designation of Independent Audit Firm
 - Designation of Legal Counsel

- Designation of Homeless Children and Youth Liaison
- Designation of Board Correspondence Agent
- Uniform Budget and Accounting Act
- School Safety Commission Liaison

Seconded by Diane Kullis. **Motion passed unanimously.**

Public Comment on Agenda Items

None

Approval of Previous Minutes

Dylan Adams moved to approve minutes as written from Board Meeting July 20, 2022. Seconded by Dave Cruickshank. **Motion passed unanimously.**

Old Business

Diane Kullis moved to leave discipline policy as written, and add that administration will bring any concerns to the Board. Seconded by Dylan Adams. **Motion passed unanimously.**

New Business

Correspondence – Derrick Bushon shared information from the CMU Annual Conference.

Dylan Adams moved to approve Curriculum Director contract. Seconded by Matt Gerard. **Matt Gerard – yes, Diane Kullis – yes, Dylan Adams – yes, Dave Cruickshank – yes. Motion passed unanimously.**

Diane Kullis moved to approve teacher contracts. Seconded by Dylan Adams. **Matt Gerard – yes, Diane Kullis – yes, Dylan Adams – yes, Dave Cruickshank – yes. Motion passed unanimously.**

Adam Holcomb discussed the food service contract. Diane Kullis moved to approve food service contract. Seconded by Dylan Adams. **Matt Gerard – yes, Diane Kullis – yes, Dylan Adams – yes, Dave Cruickshank – yes. Motion passed unanimously.**

Adam Holcomb discussed Yeo & Yeo engagement letter. Dylan Adams moved to approve engagement letter. Seconded by Diane Kullis. **Matt Gerard – yes, Diane Kullis – yes, Dylan Adams – yes, Dave Cruickshank – yes. Motion passed unanimously.**

Strategic Plan review will be moved to old business next month.

Reports

Director – Derrick Bushon discussed the staffing changes with the Board.

Curriculum Director – Chris Kidd shared information about the science and math curriculum. He will be speaking with the staff to see what their needs are. His office will be housed in the middle school building.

MAST Financial – Adam Holcomb everything was included in the board report.

Facilities Director – Jose Melero was not at the meeting.

Finance/Building Committee – No updates.

Marketing Committee – Dave Cruickshank shared Amy Hillman received another quote. It was in the same price range as the previous quotes.

CMU – Ed Roth was not at the meeting.

Extended Public Comment

Jen Melero, kindergarten teacher, made a public comment.

Carl Jones, parent, made a public comment.

Board Comments

Matt Gerard – good to be back.

Diane Kullis – enjoyed herself at the CMU Annual Conference and learned a lot. She asked Derrick Bushon and Chris Kidd to make it a point to get into the Y5-Kindergarten classrooms.

Dylan Adams – excited for the next chapter.
Dave Cruickshank – welcome to Christopher and kudos to Derrick.

Meeting Adjournment

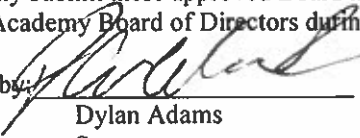
Dylan Adams moved to adjourn at 6:52pm. Seconded by Diane Kullis. **Motion passed unanimously.**

I respectfully submit these proposed Board minutes as an accurate account of the business conducted by the Holly Academy Board of Directors during the August 24, 2022, Annual Board Meeting.

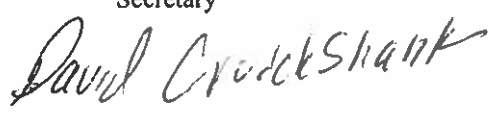
Submitted by: 
Jenn Melton
Recording Secretary

Date: 9/6/2022

I respectfully submit these approved Board minutes as an accurate account of the business conducted by the Holly Academy Board of Directors during the August 24, 2022, Annual Board Meeting.

Submitted by: 
Dylan Adams
Secretary

Date: 9/21


David Cruickshank
President