



820 Academy Road
Holly, MI 48442
248-634-5554

Minutes of the Regular Meeting of the Board of Directors

Date of Meeting: Wednesday, September 21, 2022

Time of Meeting: 5:30pm

Location: 820 Academy Road, Holly, Michigan

Meeting Type: Annual Special Proposed Approved

Call to Order

The meeting was called to order by Dave Cruickshank at 5:34pm.

Roll Call

Members Present

Mr. Dave Cruickshank, President

Mrs. Diane Kullis, Vice President

Mr. Stephen Jenkins, Treasurer

Mr. Matt Gerard, Director

Mr. Brian Potteiger, Director

Members Absent

Mr. Dylan Adams, Secretary / FOIA

Mrs. Amy Hillman, Director

Administrative Staff Present

Mr. Derrick Bushon, Director

Mr. Christopher Kidd, Curriculum Director

Mr. Adam Holcomb, Finance

Approval of Agenda

Diane Kullis moved to approve the agenda as written. Seconded by Stephen Jenkins. **Motion passed unanimously.**

Consent Agenda

Stephen Jenkins moved to accept/approve consent agenda items. Seconded by Matt Gerard. **Motion passed unanimously.**

1. Enrollment Information
2. Financials for August

Public Comment on Agenda Items

None

Approval of Previous Minutes

Dave Cruickshank moved to approve minutes as written from Annual Board Meeting August 24, 2022. Seconded by Diane Kullis. **Motion passed unanimously.**

New Business

- A. Correspondence - Derrick Bushon will be meeting with Oakland Schools regarding their GSRP program. Will possibly be looking at a classroom at Holly Academy for a preschool program.
- B. Assessment Results – Chris Kidd presented M-Step and PSAT results from 2020-21 and 2021-22 school year. The results were impressive! Stephen Jenkins and Dave Cruickshank would like these results put in the newsletter.
Resolution Designation Account Signatory - Diane Kullis moved to approve the resolution.
Seconded by Matt Gerard. Dave Cruickshank-yes, Diane Kullis-yes, Matt Gerard-yes, Stephen Jenkins-yes, Brian Potteiger-yes. **Motion passed unanimously.**
- C. Washington DC Trip – 8th grade- Stephen Jenkins moved to approve the Washington DC trip for 8th grade. Seconded by Brian Potteiger. **Motion passed unanimously**
- D. Board Email Addresses – Dave would like Holly Academy emails for all Board members. Dave Cruickshank moved to approve emails for the Board. Seconded by Diane Kullis. **Motion passed unanimously.**
- E. Marketing Committee - Tabled

Reports

Director – Derrick Bushon had nothing new to add from his report.

Curriculum Director – Chris Kidd shared information from his Board report.

MAST Financial – Adam Holcomb received a memo from MDE regarding ESSER funds.

Facilities Director – Jose Melero was not at the meeting. Derrick Bushon spoke for Jose Melero and stated that Holly Academy will be receiving a new sign which will be digital.

Finance/Building Committee – No updates.

Marketing Committee – No updates.

CMU – Correspondence from CMU regarding reduced funds for Special Education and IEPs.

Strategic Plan - Dave Cruickshank would like to make the Strategic Plan simpler. Stephen Jenkins would like to change success to growth in the mission statement. Dave Cruickshank would like a committee to oversee the Strategic Plan. Dylan Adams, Brian Potteiger, Derrick Bushon, and Chris Kidd will be on the committee. Would like to have information and updates to be brought to the November Board meeting.

Extended Public Comment

Jen Melero, kindergarten teacher, made a public comment.

Nicole Bertucci, parent, made a public comment.

Jillian Gust, parent, made a public comment.

Board Comments

Matt Gerard – Wanted to know if we can put something together for parents regarding the test rankings. Would like to see more people attend the Holly Days Parade. Kudos to Chris Kidd for starting the breakfast and lunch for middle school. The Board would like to participate.

Diane Kullis – Derrick Bushon attended the Holly Chamber of Commerce breakfast.

Brian Potteiger – Kudos to Derrick Bushon and Chris Kidd for all their great work.


Stephen Jenkins – Wanted the Board to help the administration in any way.

Dave Cruickshank – Received information regarding the CMU Round Table Series.

Meeting Adjournment

Diane Kullis moved to adjourn at 7:40pm. Seconded by Brian Potteiger. **Motion passed unanimously.**

I respectfully submit these proposed Board minutes as an accurate account of the business conducted by the Holly Academy Board of Directors during the September 21, 2022, Board Meeting.

Submitted by: 
Lucy Munerance
Recording Secretary

Date: 9/23/22

I respectfully submit these approved Board minutes as an accurate account of the business conducted by the Holly Academy Board of Directors during the September 21, 2022, Board Meeting.

Submitted by: 
Dylan Adams
Secretary

Date: 10/19/22