



820 Academy Road
Holly, MI 48442
248-634-5554

Minutes of the Regular Meeting of the Board of Directors
Date of Meeting: Wednesday, January 18, 2023
Time of Meeting: 5:30pm
Location: 820 Academy Road, Holly, Michigan

Meeting Type: Annual Special Proposed Approved

Call to Order

The meeting was called to order by Dave Cruickshank at 5:34pm.

Roll Call

Members Present

Mr. Dave Cruickshank, President
Mrs. Diane Kullis, Vice President
Mr. Dylan Adams, Secretary / FOIA
Mr. Stephen Jenkins, Treasurer
Mrs. Amy Hillman, Director
Mr. Matt Gerard, Director

Members Absent

Mr. Brian Potteiger, Director

Administrative Staff Present

Mr. Derrick Bushon, Director
Mr. Christopher Kidd, Curriculum Director
Ms. Jennifer Burns, Special Education Director
Mr. Adam Holcomb, Finance Department

Approval of Agenda

Stephen Jenkins moved to approve the agenda as amended. Seconded by Diane Kullis. **Motion passed unanimously.**

Consent Agenda

Stephen Jenkins moved to accept consent agenda items. Seconded by Dylan Adams. **Motion passed unanimously.**

1. Enrollment Information
2. Affidavit for Open Enrollment
3. Affidavit for Purchase of Tractor
4. Financials for November & December

Public Comment on Agenda Items

None

Approval of Previous Minutes

Dylan Adams moved to approve minutes as written from Board Meeting November 16, 2022. Seconded by Diane Kullis. **Motion passed unanimously.**

New Business

Chris Kidd introduced the employees of the quarter sponsored by Sovita Credit Union. Parents voted and Becky Foster and Stacy Price were the two employees that received the most votes. Students Becky and Stacy. The ladies were presented a gift bag along with a framed certificate and gift card from Sovita.

Chris Kidd and Tina Craven presented the NWEA fall data to the Board. Chris thanked Tina for doing a phenomenal job with scheduling and working with the proctors. Discussion was held and both Chris and Tina answered the Boards questions.

Holly Academy Education Foundation (HAEF) board members Amber Rowen and Jessica McGregor presented the Board with 2021-2022 Annual Report. They shared that Holly Academy was the first charter school in Michigan to have an education foundation. The HA5K and Fun Run will be held June 3, 2023.

Derrick Bushon met with Peggy Yates regarding the board policies. Derrick gave an overview to the Board.

Derrick Bushon discussed the Strategic Plan.

Diane Kullis moved to approve Board Member Nominating Resolution for Dave Cruickshank. Seconded by Amy Hillman. **Motion passed unanimously.**

Dave Cruickshank moved to approve Board Member Nominating Resolution for Diane Kullis. Seconded by Matt Gerard. **Motion passed unanimously.**

Discussion was held in regards to purchasing a tractor. Stephen Jenkins moved to purchase a tractor and the necessary attachments with the amount not to exceed \$35,000. Seconded by Dylan Adams. **Dylan Adams – yes, Stephen Jenkins – yes, Dave Cruickshank – yes, Diane Kullis – yes, Matt Gerard – yes, Amy Hillman – yes. Motion passed unanimously.**

Derrick Bushon spoke to the Board about purchasing MovNat, which is PE equipment. The information about this equipment was brought to Derrick by Tyler Spooner. Tyler has an acquaintance that is selling the equipment. Much discussion was held. Dylan Adams moved to authorize the finance committee to make the final determination to purchase the MovNat equipment with an amount not to exceed \$24,000, but the committee must communicate to the board the answers to the questions they proposed. Seconded by Matt Gerard. **Dylan Adams – yes, Stephen Jenkins – yes, Dave Cruickshank – yes, Diane Kullis – yes, Matt Gerard – yes, Amy Hillman – no. Motion passed yes-5, no-1.**

Stephen Jenkins commented to not have this happen in the future all agenda items must have some type of documentation in the board packet or provided to them at the beginning of the meeting. He was referencing the above two items, both were added to the agenda with no documentation.

Dave Cruickshank moved to approve 750 maximum enrollment for 2023-2024 school year. Seconded by Diane Kullis. **Motion passed unanimously.**

Reports

Director – Derrick Bushon thanked the Board for recognition of their time and dedication to Holly Academy. He also thanked Chris Kidd and Sovita Credit Union for honoring our staff each marking period. Thanked Chris Kidd and Tina Craven for presenting the NWEA data.

Curriculum Director – Chris Kidd highlighted a few items that were on his board report.

Special Education Director – Jen Burns asked the Board if they had any questions in regards to her Board report. She shared that on January 12th she met with Michelle Bunyak and Leigh Fitzpatrick to work on social media. They will be posting on Monday, Wednesday, and Friday in the summer months. Jen informed the Board of the importance of “Loving” the posts. In regards to the technology assistant position, they are having difficulty finding someone.

MAST Financial – In addition to the report provided by Adam Holcomb he informed the Board the finance committee will be meeting to go over the budget. Thursday the S&P call will take place.

Facilities Director – Jose Melero was absent.

CMU – Fred Borowski stated the proposal he received from Chris Kidd is “running up the ladder”. Fred provided information about upcoming events hosted by CMU.

Extended Public Comment

Janice Michalak, parent, made a public comment in regards to a PTO event.
Jen Melero, staff member, made a public comment in regards to the physical education equipment.
Leigh Fitzpatrick, staff member, made a public comment in agreement with Jen Melero.

Board Comments

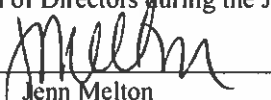
Diane Kullis asked a clarifying question in regards to the physical education equipment. Diane thanked the Board for nominating her and Dave Cruickshank for another term.

Dave Cruickshank thanked Sovita Credit Union for honoring our staff and congratulated Stacy Price and Becky Foster and being chosen. Dave asked Derrick Bushon about the mindfulness training and stated PBIS has looked into it. Leigh Fitzpatrick will present next month.

Meeting Adjournment

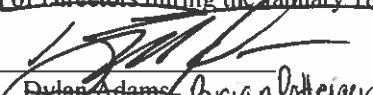
Diane Kullis moved to adjourn at 8:04pm. Seconded by Matt Gerard. **Motion passed unanimously.**

I respectfully submit these proposed Board minutes as an accurate account of the business conducted by the Holly Academy Board of Directors during the January 18, 2023 Board Meeting.

Submitted by: 
Jenn Melton
Recording Secretary

Date: 1/24/2023

I respectfully submit these approved Board minutes as an accurate account of the business conducted by the Holly Academy Board of Directors during the January 18, 2023 Board Meeting.

Submitted by: 
Dylan Adams
Acting Secretary

Date: 2/15/23