



820 Academy Road
Holly, MI 48442
248-634-5554

Minutes of the Regular Meeting of the Board of Directors

Date of Meeting: Wednesday, February 15, 2023

Time of Meeting: 5:30pm

Location: 820 Academy Road, Holly, Michigan

Meeting Type: Annual Special Proposed Approved

Call to Order

The meeting was called to order by Dave Cruickshank at 5:41pm.

Roll Call

Members Present

Mr. Dave Cruickshank, President
Mrs. Diane Kullis, Vice President
Mr. Stephen Jenkins, Treasurer
Mrs. Amy Hillman, Director
Mr. Matt Gerard, Director
Mr. Brian Potteiger, Director

Members Absent

Mr. Dylan Adams, Secretary / FOIA

Administrative Staff Present

Mr. Derrick Bushon, Director
Mr. Christopher Kidd, Curriculum Director
Ms. Jennifer Burns, Special Education Director
Mr. Jose Melero, Facilities Director
Mr. Adam Holcomb, Finance Department

Approval of Agenda

Stephen Jenkins moved to approve the agenda as written. Seconded by Diane Kullis. **Motion passed unanimously.**

Consent Agenda

Stephen Jenkins moved to accept consent agenda items. Seconded by Brian Potteiger. **Motion passed unanimously.**

1. Enrollment Information
2. Section 25e Update
3. January Financials
4. Board Policies 6108, 6460, 6700, 8805, 9150

Public Comment on Agenda Items

None

Approval of Previous Minutes

Stephen Jenkins moved to approve minutes as written from Board Meeting January 18, 2023. Seconded by Matt Gerard. **Motion passed unanimously.**

New Business

Chris Kidd, along with two middle school students, Sage Menzies and Claire Browne presented the community education proposal to the Board. Discussion was held and a committee will be formed. A proposal will be brought to the March board meeting. Stephen Jenkins moved to form a committee consisting of board members, Matt Gerard, Dylan Adams, and Amy Hillman along with Chris Kidd. Seconded by Diane Kullis. **Motion passed unanimously.**

The 2023-2024 school calendars were presented to the Board. Diane Kullis moved to approve the calendars. Seconded by Matt Gerard. **Motion passed unanimously.**

Adam Holcomb discussed the amended budget. Stephen Jenkins moved to approve amended general fund and special revenue fund budgets. Seconded by Diane Kullis. **Brian Potteiger – yes, Dave Cruickshank – yes, Diane Kullis – yes, Stephen Jenkins – yes, Matt Gerard – yes, Amy Hillman – yes. Motion passed unanimously.**

Reports

Curriculum Director – Chris Kidd discussed a few items that were on his report.

Director – Derrick Bushon shared some information about the CMU Annual Conference. Selective Insurance has closed out the claim with the child that was injured on Fall on the Farm. Derrick shared he has put a pause on the GSRP Preschool for now. Derrick shared that they are pushing the social media avenue for marketing and he will be working with Lisa Crawford on a “parent ambassador” program and added Adam Holcomb’s wife is helping with some marketing.

Stephen Jenkins shared it was decided by the committee not to purchase the physical education equipment. The company then said they would donate it. The committee decided to go ahead with getting the equipment, and the expenses to pick up the equipment will not exceed \$2500. Derrick Bushon, Chris Kidd, and Tyler Spooner will drive to Wisconsin and bring the equipment back in a U-Haul.

Special Education Director – Jen Burns stated she had nothing additional than what was in her report.

MAST Financial – Adam Holcomb clarified his wife is not being added to the payroll, she has 10 years of experience in marketing charter schools and has offered to help. Adam shared the S&P is finalized and there is no change. The 23-24 school year pupil allowance has a proposed 5% increase.

CMU – Fred Borowski talked about the importance of getting state representatives into the building and said the President and Vice President of the Board and the principal have the best chance to get this set up. CMU is interested in keeping the proposal Chris Kidd submitted alive and see where it goes.

Extended Public Comment

None

Board Comments

Amy Hillman will work on getting a senator.

Matt Gerard is excited about the community education program and bringing in Mike Mueller for mini society.

Brian Potteiger stated he likes the great conversations.

Brian

Meeting Adjournment

Stephen Jenkins moved to adjourn at 7:36pm. Seconded by ^{Brian}~~Brian~~ Potteiger. **Motion passed unanimously.**

I respectfully submit these proposed Board minutes as an accurate account of the business conducted by the Holly Academy Board of Directors during the February 15, 2023 Board Meeting.

Submitted by: 
Jenn Melton
Recording Secretary

Date: 2/21/2023

I respectfully submit these approved Board minutes as an accurate account of the business conducted by the Holly Academy Board of Directors during the February 15, 2023 Board Meeting.

Submitted by: 
Dylan Adams
Secretary

Date: 3/22/23